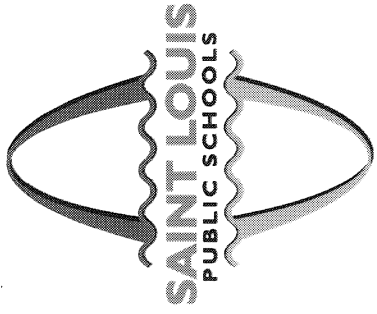




BOARD MEETING

THURSDAY, MAY 20, 2010

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

Meeting Agenda

SPECIAL ADMINISTRATIVE BOARD MEETING

ADMINISTRATIVE BUILDING

AGENDA

- NOTES:

[illegible]

Consent Agenda

**ST. LOUIS PUBLIC SCHOOL DISTRICT
SUPERINTENDENT'S REPORT
May 20, 2010**

- 1.0 Preliminary
- 1.1 CONSENT AGENDA
 - 1.2 Information Items Only
 - a) PMF Update-District's 5 year Plan
(Enos Moss)
 - 1.3 Business Items – Action Required
 - a) Consent Agenda
- 05-20-10-01** To approve a sole source contract with New Frontier 21 Consulting to provide leadership development as a bridge from business to academics to principals at the Summer Leadership Academy on June 25, 2010 at a cost not to exceed \$5,500.
FUNDING SOURCE: NON-GOB
- 05-20-10-02** To approve a sole source contract with Washington University (Olin School of Business) to provide executive leadership training with organizational team leadership skills for the Summer Leadership Academy for Principals for the period June 24, 2010 through June 28, 2010 at a cost not to exceed \$90,000.
FUNDING SOURCE: NON-GOB
- 05-20-10-03** To approve a sole source contract with Washington University (Science Outreach Department) to provide facilities, parking and lunch for the Summer Leadership Academy for Principals for the period June 29, 2010 through June 30, 2010 at a cost not to exceed \$6,000.
FUNDING SOURCE: NON-GOB
- 05-20-10-04** To approve a sole source contract with Schlechty Center to provide two days of professional development sessions for the Summer Leadership Academy for Principals for the period June 29, 2010 through June 30, 2010 at a cost not to exceed \$20,000.
FUNDING SOURCE: NON-GOB
- 05-20-10-05** To approve a Memorandum of Understanding with Operation Weed and Seed St. Louis, Inc. to set up a satellite Weed and Seed Office at the Ford Elementary Community Education Full Service School for the period May 21, 2010 through May 21, 2011. There is no cost associated with this request.
FUNDING SOURCE: Does not apply
- 05-20-10-06** To accept an additional \$30,000 in grant funds from the City of St. Louis Community Development Administration to continue the support of the Communication Education programs through December 31, 2010. There is no cost associated with this request.
FUNDING SOURCE: Does not apply

05-20-10-07 To approve the adoption of the new Career and Technical Education Courses, *Foundation of Criminal Justice 1 and 2*. The course adoption will strengthen students' awareness of existing careers in Criminal Justice. There is no cost associated with this request.
FUNDING SOURCE: Does not apply

05-20-10-08 To approve the Construction Careers Center School's Accountability Plan and a contract extension of sponsorship between the St. Louis Public Schools and Construction Careers Center for five (5) additional years for the period July 1, 2010 through June 30, 2015.
FUNDING SOURCE: No cost associated with this request

05-20-10-09 To approve the amendment of the District's Accountability Plan as necessary, when goals are met and strategies completed. This is a recommendation by the Department of Elementary and Secondary Education as part of a formal progress monitoring process. There is no cost associated with the request.
FUNDING SOURCE: No cost associated with this request

ITEMS FOR CONSIDERATION FOR THE JUNE 8, 2010 MEETING

06-08-10-01 To approve the April 2010 Monthly Budget Transaction Report

06-08-10-02 To ratify a contract extension with Xerox Corporation to provide the operation and maintenance of the Print Shop and all the District's multi-functional devices for the period February 1, 2010 through June 30, 2010 at a cost not to exceed \$750,000.
FUNDING SOURCE: GOB

06-08-10-03 To approve a contract extension with Group Basis, Inc. to continue to provide SAP maintenance and implementation services for the period July 1, 2010 through December 31, 2010 at an additional cost not to exceed \$36,000, pending the availability of funds.
FUNDING SOURCE: GOB

06-08-10-04 To approve a contract extension with Bick Group to provide the standardized preventative maintenance program for the District's data center for the period July 1, 2010 through June 30, 2011 at no additional cost to the District.
FUNDING SOURCE: No additional cost associated

06-08-10-05 To approve a contract renewal with nFocus Software to continue support of the electronic registration and accounting system for Community Education for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$18,637, pending the availability of funds.
FUNDING SOURCE: GOB

06-08-10-06 To approve a contract renewal with Schoolwires, Inc. to provide website hosting services and software licenses for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$51,300, pending the availability of funds.
FUNDING SOURCE: GOB

06-08-10-07 To approve a contract renewal with Pitney Bowes to provide the maintenance and service on the postal meter mailing system for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$19,584, pending the availability of funds.
FUNDING SOURCE: GOB

06-08-10-08 To approve a contract renewal with Softchoice to provide the District's expanded Microsoft School Agreement for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$383,796.60, pending the availability of funds.
FUNDING SOURCE: GOB

06-08-10-09 To approve a contract with C&R Mechanical Company LLC to complete air conditioning repairs at Mullanphy Elementary School for the period May 21, 2010 through December 31, 2010 at a cost not to exceed \$877,608 that includes the 10% contingency cost.
FUNDING SOURCE: GOB

06-08-10-10 To approve a contract with Cord Moving and Storage Company, Fry Wagner Moving and Storage and Brown Kortkamp Moving and Storage to provide moving, relocation and storage services for the period July 1, 2010 through June 30, 2011 at a total combined cost not to exceed \$875,000, pending the availability of funds and legal review.
FUNDING SOURCE: GOB

06-08-10-11 To approve a contract extension with Holmes Murphy and Associates, Inc. to provide benefits consulting services for the period September 1, 2010 through June 30, 2011 at a cost not to exceed \$125,000, pending the availability of funds.
FUNDING SOURCE: GOB

06-08-10-12 To approve a contract renewal with Teach for America to provide recruiting and training for 75 first year teachers and 75 second year teachers for the 2010/2011 school year at a cost not to exceed \$300,000, pending the availability of funds.
FUNDING SOURCE: GOB

06-08-10-13 To approve a contract renewal with College Summit for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$260,000, pending budget availability. College Summit is designed to address MSIP Standard, 9.4.3, College Placement.
FUNDING SOURCE: GOB

06-08-10-14 To approve a contract with Zaner Bloser to provide a kindergarten through fifth grade Comprehensive Handwriting Program and supporting materials at a cost not to exceed \$357,385.21, pending the availability of funds.
FUNDING SOURCE: GOB

06-08-10-15 To approve a contract with Davis Publications, Inc. for the purchase of high school ceramic textbooks, teacher and student resources, professional development and supporting software at a cost not to exceed \$5,935, pending the availability of funds.
FUNDING SOURCE: GOB

- 06-08-10-16** To approve a contract with Glenco-McGraw Hill for the purchase of middle school Science textbooks, teacher and student resources, professional development and supporting software at a cost not to exceed \$299,101.14 pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-17** To approve a contract with Holt-McDougal Littlell for the purchase of high school Science Biology textbooks, teacher and student resources, professional development and supporting software at a cost not to exceed \$160,577, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-18** To approve a contract with Holt-McDougal Littlell for the purchase of Algebra 2 textbooks, teacher and student resources, professional development and supporting software District-wide at a cost not to exceed \$76,168.50, pending the availability of funds.
FUNDING SOURCE: GOB

May 20, 2010



SAINT LOUIS PUBLIC SCHOOLS

Date: April 12, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Alice F. Roach, Chief of Staff

VENDOR SELECTION METHOD:

☐	RFP/Bid	_____
☒	Sole Source	_____
☐	Contract Renewal	Previous Bd. Res. # _____
☐	Ratification	_____

Agenda Item: ☐
Information: ☐
Conference: ☐
Action: ☒

05-26-10-01

SUBJECT:

To approve a Sole Source contract with New Frontier 21 Consulting. Dr. Anthony Muhammad of New Frontier 21 Consulting will provide leadership development as a bridge from business to academics for principals during the Summer Leadership Academy. The session will be June 25, 2010. Cost should not exceed \$5,500.

BACKGROUND:

In order to build and maximize the three essential components of the Summer Leadership Academy (thinking critically, operational excellence and working in teams) Dr. Muhammad's critical research on transforming school culture will bridge the business acumen offered by Olin and apply the leadership behaviors needed to drive the District Accountability Plan.

CSIP:	Goal #	SLPS Goal #1 - Performance	Row #	15	MSIP:	9.6
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	730	-	2331	-	6319	-	825	-	FM Non GOB	Requisition #:	10118963
Amount:	\$	5,500.00							Wallace Foundation	Requisition #:	
Fund Source:	-	-	-	-	-	-	-	-		Requisition #:	
Amount:										Requisition #:	
Fund Source:	-	-	-	-	-	-	-	-		Requisition #:	
Amount:										Requisition #:	
Cost not to Exceed:	\$	5,500.00							Pending Funding Availability	Vendor #:	600012580

Department: Leadership Development

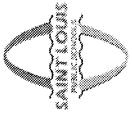
Requestor: Sheila Smith-Anderson

Alice F. Roach
Dr. Alice F. Roach, Chief of Staff

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Sheila Smith-Anderson	Date: April 12, 2010
Department / School: Leadership Development	Phone Number: 314.345.4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
New Frontier 21 Consulting: Dr. Anthony Muhammad, former teacher, assistant principal and principal in an urban district	
Vendor Name: New Frontier 21 Consulting	Email: www.newfrontier21.com
Vendor Contact: Dr. Anthony Muhammad	Phone Number: 248-770-4759
Justification Information	
1. Why the uniquely specified goods are required?	
Dr. Muhammad has experience and success as a teacher and principal in transforming school culture to improve academics in an urban setting.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The research of Dr. Muhammad will build upon the three components of the Summer Leadership Academy (thinking critically, operational excellence, working in teams) and support the work from Olin Business School.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
<i>Sheila Smith-Anderson</i>	<i>April 12, 2010</i>
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
- Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings

- ✓ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.



Dr. Anthony Muhammad

Anthony Muhammad, Ph.D., is the founder of New Frontier 21, an organization dedicated to providing urban and rural educators professional development that empowers them to create high-performing schools.

Dr. Muhammad's experience ranges from classroom teacher to principal to champion of effective learning environments. In 1995, he co-founded a nationally recognized charter school, the Sankofa Shule Public School Academy in Lansing, Michigan. The progress realized at Sankofa Shule was documented in *U.S. News & World Report* and *The Wall Street Journal*. In 1999, Sankofa Shule's students scored higher than all other students in Ingham County in the areas of math (94.5%) and writing (92.9%).

As the former principal of Levey Middle School and Southfield High School in Southfield, Michigan, Dr. Muhammad used the Professional Learning Communities at Work™ school improvement model to address troubling issues. At the time of his arrival, Levey had a history of poor scores on state academic assessments and more than 3,000 disciplinary referrals and suspensions the previous year. Dr. Muhammad's progressive approach to leadership resulted in measurable gains in student achievement, both in academic performance and in decreased disciplinary referrals. His efforts earned him the state's top award for middle school principals, and Levey is now recognized as a National Exemplary School by the U.S. Department of Education.

Dr. Muhammad earned his doctorate at Michigan State University, where he also earned his master's degree in educational administration and bachelor's degree in international relations. He has researched extensively on the subject of effective urban education and is a sought-after speaker and consultant in both North America and the United Kingdom. In July 2004, he presented at the Oxford Round Table educational conference at the University of Oxford.

Dr. Muhammad engages participants in powerful presentations that are interactive, compelling, and packed with practical strategies. He addresses some of the most critical areas of concern for today's educators:

- Effective discipline in urban schools
- How to create a collaborative culture for teaching and learning
- Middle school and adolescent education
- Effective methods for educating African-American students
- Effective professional development programs for teachers



SAINT LOUIS PUBLIC SCHOOLS

Date: April 12, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Alice F. Roach, Chief of Staff

VENDOR SELECTION METHOD:

☐	RFP/Bid	
☒	Sole Source	
☐	Contract Renewal	Previous Bd. Res. #
☐	Ratification	

Agenda Item:
Information:
Conference:
Action:

☐	☐	☐
☐	☐	☒

05-20-10-02

SUBJECT:

To approve a Sole Source contract with Washington University (Olin Business School) for services related to Summer Leadership Academy for Principals. Services will begin June 24, 2010 and end June 28, 2010. Cost should not exceed \$90,000.

BACKGROUND:

Principals of St. Louis Public Schools will undergo targeted professional development. The Academy will focus on three essential components in order for schools to make Adequate Yearly Progress, which leads to state accreditation. Instruction will focus on: (1) how to think critically (2) operational excellence and (3) getting it done through teams. The Olin School of Business will provide services that align to the goals of the District and the Academy; Goal #1 Student Performance and Goal #2 Process and Performance. There will be approximately 80 administrators engaged in this work.

CSIP:	Goal #	SLPS Goal #1 - Performance	Row #	15	MSIP:	9.6
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

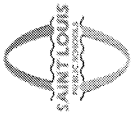
Fund Source:	730	-	2331	-	6319	-	825	-	FM Non GOB	Requisition #:	10118951
Amount:	\$	90,000.00							Wallace Foundation		
Fund Source:	-	-	-	-	-	-	-	-		Requisition #:	
Amount:											
Fund Source:	-	-	-	-	-	-	-	-		Requisition #:	
Amount:											
Cost not to Exceed:	\$	90,000.00							Pending Funding Availability	Vendor #:	600011939

Department: Leadership Development

Requestor: Sheila Smith-Anderson

Alice Roach
Dr. Alice F. Roach, Chief of Staff

Angela Banks
Angela Banks, Interim Budget Director
Enos Moss
Enos Moss, CFO/Treasurer
Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

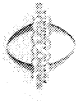
Requestor: Sheila Smith-Anderson	Date: April 12, 2010
Department / School: Leadership Development	Phone Number: 314.345.4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
The Knight Center at Washington University will be used for Summer Leadership Academy for building level administrators.	
Vendor Name: Knight Center at Washington University	Email: polsky@wustl.edu
Vendor Contact: Johanna Polsky	Phone Number: 314.935.6608
Justification Information	
1. Why the uniquely specified goods are required?	
This off site facility is equipped with the adequate whole group and break out rooms that match the logistics of the Academy.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The district's professional development site cannot accommodate the number of break out and whole group sessions needed for the principal training and Olin Business School is providing one half of the training, it is not feasible for service delivery at another site.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
The Olin Business School of Washington University will be providing part of the training to principals. The Business School will provide executive leadership training with organizational and team leadership skills. It is necessary for principals to be in a "retreat" setting in order to create the optimal learning environment.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
<i>Sheila Smith-Anderson</i>	<i>April 12, 2010</i>
Department Head	Date
CFO	Date
Superintendent	Date

JKE

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
- Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings
- ✓ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
- Prior to checking this box you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question
- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Document a search for additional suppliers
- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
- Prior to checking this box you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors
 - Document rationale in support of treating the delivery date as mission critical
- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Document district adoption of standard (i.e. Textbook adoption)
- ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Sole supplier (i.e. Regional Distributor)
- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.
- Prior to checking this box you must complete the following task:
- Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.



SAINT LOUIS PUBLIC SCHOOLS

Date: April 12, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Alice F. Roach, Chief of Staff

VENDOR SELECTION METHOD:

☐	RFP/Bid	_____
☒	Sole Source	_____
☐	Contract Renewal	Previous Bd. Res. # _____
☐	Ratification	_____

Agenda Item:
Information:
Conference:
Action:

☐	☐	☐
☐	☐	☒

05-20-10-03

SUBJECT:

To approve a Sole Source contract with Washington University (Science Outreach Department) for services (facilities, parking, lunch) related to the Summer Leadership Academy for Principals. The sessions will begin June 29, 2010 and end June 30, 2010. Cost should not exceed \$6,000.

BACKGROUND:

Principals of St. Louis Public Schools will undergo targeted professional development during the academy. The summer work will focus on three essential components in order for schools to make Adequate Yearly Progress, which leads to state accreditation. The District's professional development site cannot accommodate the number of break out and whole group sessions needed for the training resulting in an off campus venue.

CSIP:	Goal #	SLPS Goal #1 - Performance	Row #	15	MSIP:	9.6
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	730	-	2331	-	6319	-	825	-	FM Non GOB	Requisition #:	10118964
Amount:	\$	6,000.00							Wallace Foundation		
Fund Source:	-	-	-	-	-	-	-	-		Requisition #:	
Amount:											
Fund Source:	-	-	-	-	-	-	-	-		Requisition #:	
Amount:											
Cost not to Exceed:	\$	6,000.00							Pending Funding Availability	Vendor #:	600013749

Department: Leadership Development

Requestor: Sheila Smith-Anderson

Alice F. Roach
Dr. Alice F. Roach, Chief of Staff

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Sheila Smith-Anderson	Date: April 12, 2010
Department / School: Leadership Development	Phone Number: 314.345.4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Washington University (Science Outreach Department) will be used for Summer Leadership Academy for building level administrators.	
Vendor Name: Washington University (Science Outreach Department)	Email: <u>vmay@wustl.edu</u>
Vendor Contact: Victoria May	Phone Number: 314.935.6846
Justification Information	
1. Why the uniquely specified goods are required?	
This off site facility is equipped with the adequate whole group and break out rooms that match the logistics of the Academy.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The District professional development site cannot accommodate the number of break out and whole group sessions needed for the principal training.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
The Academy needs to be away from the District to avoid distractions. It is necessary for principal to be in a "retreat" style setting.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	 Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

✓ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.

Washington University in St. Louis Undergraduate Admission

Dining on Campus

You will find a variety of excellent dining services from early morning to late night. Washington University Dining Services has been nationally recognized for providing outstanding dining experiences.

There are 14 different dining facilities located throughout campus that offer a wide variety of dining options. These include everything from hot entrées to made-to-order sandwiches, salad bars, and hot soups. Dining locations include two food courts, several grab-and-go locations offering breakfast and lunch, and two convenience stores.

The Center of Campus

The William H. and Elizabeth Gray Danforth University Center offers a food court featuring Asian, Mediterranean, Latin, and specialty grill favorites. It also houses a café, which is a convenient stop for coffee, espresso, cappuccino, and cold drinks, as well as pastries, salads, sandwiches, and smoothies. Another dining option in the Danforth University Center is Ibbey's, a bistro offering a unique selection of menu items.

Also in the heart of campus is a Subway™ sandwich shop, located across from the Campus Store in Mallinckrodt Center.

Holmes Lounge is another popular spot for sandwiches, wraps, baked goods, coffee, and cold drinks. While eating, you can enjoy the ambiance of this magnificently restored room from the 1904 World's Fair era.

Whispers Café in Olin Library provides an eclectic selection of sandwiches, salads, and pastries. Enjoy gourmet coffee or bubble tea while checking your e-mail or surfing the Web in the café's wireless environment.

South 40

The Class of 2014 will be the first to enjoy new dining alternatives at the heart of the on-campus residential area. New kitchen and dining facilities offering and abundance of choices—from homestyle comfort food to innovative international cuisines—are under construction, will be complete the summer of 2010.

Meal Plans—Your Access to a Wide Choice of Food

Meal cards give you entrée to the dining facilities. We've designed our meal plans in response to student comments and suggestions. All undergraduate students are required to purchase one of the University Meal Plans. Each plan provides students with a predetermined dollar amount (dollars on the meal plans are called "points") from which food and beverage purchases are deducted throughout the year. Plans vary by price according to the student's dining needs.

Principals will utilize meal cards for their lunch selections. Each card will be programmed with a designated amount. Monies not used on the cards will be deducted from the final invoice.



SAINT LOUIS PUBLIC SCHOOLS

Date: April 12, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Alice F. Roach, Chief of Staff

VENDOR SELECTION METHOD:

RFP/Bid	_____
☒ Sole Source	_____
☐ Contract Renewal	Previous Bd. Res. # _____
☐ Ratification	_____

Agenda Item: ☐
Information: ☐
Conference: ☐
Action: ☒

0530-10-04

SUBJECT:

To approve a Sole Source contract with the Schlechty Center for the professional development of school administrators. Services will begin on June 29, 2010 and end June 30, 2010 and should not exceed \$20,000. District principals and selected central office personnel will participate in the two day professional development sessions. The purpose is to build upon the work that began with Central Office during the year and respond to the academic findings in the recent audits. This work will support the District Accountability Plan, Goal 1: Academic Achievement focusing on the development of leadership behaviors to ensure high student engagement. Summer Leadership Academy will be held on the campus of Washington University.

BACKGROUND:

The Schlechty Center began their work with the District's Executive Leadership Team in the fall (2009) and engaged Central Office for two days in February (2010) with a follow up led by the Academic Office and Leadership Development Office in March. In order to provide a cohesive and seamless system of learning, the Schlechty Center will help principals "work on the work" outlined in the District Accountability Plan and School Improvement Plans to ensure classrooms have high engagement through the development of common language and the identification of benchmarked behaviors to delineate compliance vs. engagement. Principals will serve as their own personal consultants within their professional learning communities to develop that shared understanding.

CSIP:	Goal #	SLPS Goal #1 - Performance	Row #	15	MSIP:	9.6
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	730	-	2331	-	6319	-	825	-	FM Non GOB	Requisition #:	10118914
Amount:	\$	20,000.00							Wallace Foundation		
Fund Source:		-	-	-	-	-	-	-		Requisition #:	
Amount:											
Fund Source:		-	-	-	-	-	-	-		Requisition #:	
Amount:											
Cost not to Exceed:	\$	20,000.00							Pending Funding Availability	Vendor #:	600013841

Department: Leadership Development

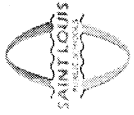
Requestor: Sheila Smith-Anderson

Alice F. Roach
Dr. Alice F. Roach, Chief of Staff

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Sheila Smith-Anderson	Date: April 12, 2010
Department / School: Leadership Development	Phone Number: 314.345.4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Continuation of services from the Schlechty Center to build upon the work that began with Central Office in the fall of 2009.	
Vendor Name: Schlechty Center	Email: gthompson@schlechtycenter.org
Vendor Contact: George Thompson	Phone Number: 502.895.1942
Justification Information	
1. Why the uniquely specified goods are required?	
The Schlechty Center began their work with the District's Executive Leadership Team last fall, and engaged the entire Central Office Staff in a two-day workshop in February-2010 with follow up from district offices in March. In order to have a cohesive learning system for this lever of change, it is crucial for principals to be emerged in the same work for continuity of purpose, focus and outcomes.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The continuation of services from the Schlechty Center is needed for consistency in communication and deliverables to support the District Accountability Plan in which schools have aligned their School Improvement Plans. This is a matter of continuity to build common language from the Central Office to the schools.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
Due diligence was executed in searching for the company that could deliver the services that would help to redefine the role of Central Office; therefore, the cohesiveness of continuation to lead that work with the principals and selected staff members is necessary.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
<i>Sheila Smith-Anderson</i>	<i>April 12, 2010</i>
Department Head	Date
CFO	Date
Superintendent	Date

jke

Sole Source Checklist

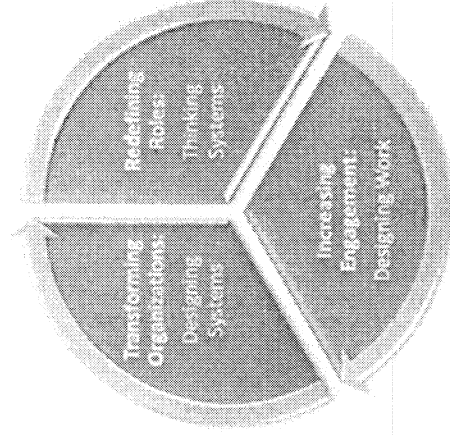
1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
- Prior to checking this box, you must complete each of the following tasks:
- Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings
- ✓ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
- Prior to checking this box, you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question
- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
- Prior to checking this box, you must complete the following task:
- Document a search for additional suppliers
- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
- Prior to checking this box, you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors
 - Document rationale in support of treating the delivery date as mission critical
- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.
- Prior to checking this box, you must complete the following task:
- Document district adoption of standard (i.e. Textbook adoption)
- ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.
- Prior to checking this box, you must complete the following task:
- Sole supplier (i.e. Regional Distributor)
- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.
- Prior to checking this box, you must complete the following task:
- Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.

Schlechty Center

What We Do

We work every day to support educators in their efforts to transform education. We offer a broad range of experiences, including national and regional networking opportunities, on-site coaching and consultation, and co-designed training with customized tools and materials.



At the heart of the Schlechty Center's work is the belief that if public education is to survive and thrive in the twenty-first century, schools and school districts must have the capacity to invent and adopt innovations that require fundamental changes in the structure and culture of the school. All of our work is focused on helping leaders transform school districts from bureaucratic organizations into learning organizations. Within the context of the learning organization, three essential organizing concepts frame our work: transforming organizations, redefining roles, and increasing engagement. The Schlechty Center has developed a suite of conferences and tools to support district and school leaders in each of these areas.

Transforming Organizations

Systems that regulate behavior in schools are transformed from organizations that produce compliance and attendance to organizations that nurture attention and commitment. Transforming school districts from bureaucracies to learning organizations requires that school leaders make conscious decisions to do so and that these leaders gain the insights and skills needed to develop in others the commitment and capacities to move their agenda forward.

Redefining Roles

Transforming compliance-oriented bureaucracies into learning organizations requires the redefinition of key leadership roles; everyone's role must change. Leadership development must be linked with system development—neither can be an independent endeavor. If system and leadership development are not aligned, it is unlikely that district and school leaders will develop the skills and capacity to lead change.

Increasing Engagement

The core business of schools is to provide students with content-rich, engaging schoolwork. Engaged leaders and engaged staff create work that engages students at higher levels and increases the likelihood that students will learn those things that schools, parents, and community members want them to learn to be considered well-educated.



SAINT LOUIS PUBLIC SCHOOLS

Date: May 4, 2010

To: Kelvin R. Adams, Ph.D.

From: Dr. Carlinda Purcell, Dep. Supt. - Academics

VENDOR SELECTION METHOD:

☐	RFP/Bid
☐	Sole Source
☐	Contract Renewal Previous Bd. Res. #
☒	Memorandum of Understanding (MOU)

Agenda Item:
Information:
Conference:
Action:

☐	☐	☐	☒
--------------------------	--------------------------	--------------------------	-------------------------------------

05-20-10-05-

SUBJECT:

To approve the MOU with Operation Weed & Seed St. Louis, Inc. to establish a satellite Weed & Seed Office at Ford Elementary Community Education Full Service School (CEFSS) for the use by its site coordinators and/or staff to conduct meetings and mobilize/ provide supportive services for the student body and the surrounding population with the aim to prevent, control, and reduce violent crime, drug abuse, and gang activity among youth and adults.

BACKGROUND:

The Weed & Seed satellite office at Ford CEFSS will provide resources and programming to the Ford CEFSS student body and surrounding neighborhood residents. The office will also make direct access to age and gender appropriate community resources available primarily focusing on 25-35 students between 9-12 years of age.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	44	MSIP:	7.6.1
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:	Not Applicable					
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	Not Applicable	Pending Funding Availability	Vendor #:			

Department: Community Education

Requestor:

John Windolph

Blake Youde, Dep. Supt. - Institutional Advancement

Carlinda Purcell

Dr. Carlinda Purcell, Dep. Supt. - Academics

Angela Banks, Interim Budget Director

Angela Banks, Interim Budget Director

Ends Moss, CFO/Treasurer

Kelvin R. Adams, Ph.D., Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Operation Weed & Seed - St. Louis (“Agency”) on this 21th day of May, 2010.

The purpose of this Memorandum of Understanding is to establish a partnership between Operation Weed & Seed - St. Louis, and the St. Louis Public Schools in order to establish a satellite Weed & Seed Office at Ford Elementary CEFSS for the use by its site coordinators and/or staff to conduct meetings, mobilize and provide supportive services for the student body and the surrounding population with the aim to prevent, control, and reduce violent crime, drug abuse, and gang activity among youth and adults.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

(a) Reserve identified space at Ford Elementary CEFSS for the term of one year from the effective date. Space usage is subject to change with a 30 day written notice except in urgent requirement which supersedes 30 days – a simple written notice.

(b) _____

(c) _____

(d) The terms of the document titled _____ N/A _____ and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

(a) Establish a satellite Weed & Seed Office at Ford Elementary CEFSS for use by its site coordinator and/or other staff;

(b) Conduct recurring and ad-hoc community and provider meetings for the purpose of connecting law enforcement, social service agencies, faith-based and community organizations and the community together to “weed out” violent criminals and drug abusers and “seed” human services..

(c) Recruit supportive services/programming for the student body and the general residential population, such as prevention, intervention, treatment, and neighborhood restoration programs.

(d) Agency shall abide by the SLPS Approved Academic Year Calendar and hours of operation at Ford Elementary CEFSS. Special events, programs and activities must conform to the SLPS Policies and Procedures.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) The type and number of community identified resources provided to the surrounding neighborhoods.
- (b) The type and number of supportive community resources and programming provided to the Ford Elementary CEFSS student body as well as students in the surrounding neighborhoods.
- (c) The type and number of direct access, age and gender appropriate community resources made available as a result of Weed & Seed's building presence inside of Ford Elementary CEFSS primarily focused on 25-35 students between 9-12 years of age.

8. Term and Termination: The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

(Agency)

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



SAINT LOUIS PUBLIC SCHOOLS

Date: May 3, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

VENDOR SELECTION METHOD:

☐ RFP/Bid
☐ Sole Source
☐ Contract Renewal Previous Bd. Res. #
☒ Acceptance of funds/funding

Agenda Item:
Information:
Conference:
Action:

				X

05-20-10-06

SUBJECT:

To approve acceptance of an additional \$30,000.00 in grant funds from the City of St. Louis Community Development Administration. These funds will support the Community Education program in the calendar year April 28, 2010 through December 31, 2010.

BACKGROUND:

The Community Education Program originally received \$800,000.00 and now will receive an additional \$30,000.00 from the City of St. Louis Community Development Administration to continue its share of support for the program. The District is not required to match these grant funds or to provide in-kind services.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	MSIP:
			47	7.6.1

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	260	-	1671	-	6363	-	827	-	00	Non	GOB	Requisition #:
Amount:	\$		30,000.00									
Fund Source:	-	-	-	-	-	-	-	-	-	-	-	Requisition #:
Amount:												
Fund Source:	-	-	-	-	-	-	-	-	-	-	-	Requisition #:
Amount:												
Cost not to Exceed:	\$		30,000.00									Pending Funding Availability
												Vendor #:

Department: Community Education

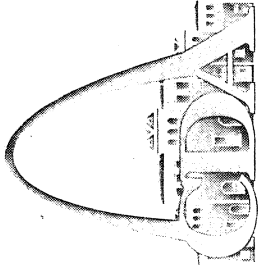
Angela Banks, Interim Budget Director

Requestor: John Windom

Enos Moss, CFO/Treasurer

Dr. Carlinda Purcell, Dep. Supt. - Academics

Dr. Kelvin R. Adams, Superintendent



City of St. Louis
COMMUNITY DEVELOPMENT ADMINISTRATION

Francis G. Slay
Mayor
Barbara A. Geisman
Executive Director for Development
Jill Claybour
Acting Executive Director

April 28, 2010

Mr. John Windom
St. Louis Board of Education
801 N. 11th Street
St. Louis, Missouri 63101

RE: 10-10-60 Revision # 1

Dear Mr. Windom:

Attached are your file copies of the above referenced budget revision. Please reflect this on your next financial statement. If additional information is needed, please call me at 314-622-3400 extension 600.

Respectfully,

Valerie Pearson
Secretary II

Attachments

Copy – Federal Grants
Program Monitor
Finance & Administration

1403

O/A REQUEST NUMBERFROM 09-10-60

10-10-60

L

—

Roll over \$30,000 from the 09-10-60 contract into 10-10-60 to pay for personnel and supplies to Roosevelt High School as a satellite of Sigel Community

REQUEST IS APPROVED

Full Clapboard

2010 APR 21 PM 3:13

2010 APR 21 PM 3:13

Anda Berni
DABENE GREEN

**DARLENE GREECE
COMPTROLLER**



SAINT LOUIS PUBLIC SCHOOLS

Date: May 3, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☒ Adoption of Course
- Previous Bd. Res. #: _____

Agenda Item: 05-20-10-07
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve the adoption of the new Career and Technical Education Course; Foundations of Criminal Justice 1 & 2. The course implementation date is effective Fall 2010.

BACKGROUND:

This course adoption will strengthen student awareness of existing careers in Criminal Justice. The course prepares students for continuing education, as well as, entry level positions in Criminal Justice. The Criminal Justice 1 & 2 course adopts guidelines written by Career and Technical Education staff with detailed course description available on disc if required.

CSIP: Goal 1: Performance Row: 12

MSIP: 9.4.2

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function- 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source: N/A	Requisition #:
Amount:	
Fund Source:	Requisition #:
Amount:	
Fund Source:	Requisition #:
Amount:	
Cost not to Exceed: \$ 0.00	Pending Funding Availability Vendor #:

Department: Career & Technical Ed.

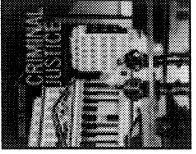
Requestor: Frank J. Logan, Sr.

Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



CRIMINAL JUSTICE, Ninth Edition

James A. Inciardi, University of Delaware

0-07-352796-3 / 978-0-07-352796-3 / © 2010 / Hardcover / 672 pgs

Browse <http://www.mhhe.com/inciardi9e>

Supplements at a Glance

For the Student

- Online Learning Center Web Site

For the Instructor

- Online Learning Center Web site (password-protected)
 - Instructor's Manual
 - Computerized Test Bank
 - PowerPoint Lecture slides.
- Classroom Management Systems
- Lecture Launcher DVD
- Additional Videos



SAINT LOUIS PUBLIC SCHOOLS

Date: May 6, 2010
To: Special Administrative Board
From: Dr. Alice Roach, Chief of Staff

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contractual Extension
☐ Sole Source
☐ Ratification

Previous Bd. Res.#: _____

Agenda Item 5-20-1008

Information: _____

Conference: _____

Action: _____ X

SUBJECT:

To approve the Construction Careers Center School Accountability Plan and contract extension of sponsorship between the St. Louis Public School District and Construction Careers Center School for five (5) additional years, beginning July 1, 2010 and ending June 30, 2015.

BACKGROUND:

The Construction Careers Center opened in the Fall of 2001. The Associated General Contractors (AGC) of St. Louis embarked on the venture to provide a new educational resource for the St. Louis Construction Industry. The mission is to prepare students in grades 9-12 for the future by providing an excellent foundation in academics, broad exposure to the construction industry and relevant vocational education preparation.

CSIP: Goal 1 - Strategy 1 Row: 12 MSIP: 9.4.2

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function - 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Superintendent's Office

Requestor: Dr. Alice Roach

Alice Roach
Dr. Alice Roach, Chief of Staff

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

CONTRACT RENEWAL FOR Charter School

THIS CONTRACT RENEWAL AGREEMENT FOR (Charter School) ("Agreement") made as of the ___1st___ day of ___July___, 2010, by and between The Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter "SLPS," "the District," or "SAB"), a corporate and metropolitan school district, with its principal office at 801 North 11th Street, Saint Louis, Missouri, and "Construction Careers Center High School", with its principal office at 1224 Grattan St, Saint Louis, MO, 63104 (hereinafter referred to as "Contractor").

Whereas, SLPS and Contractor entered into a contractual agreement dated "July 1, 2005", a true and correct Copy of which is attached hereto as ATTACHMENT 1 and hereby incorporated by this reference (hereinafter referred to as "The Contract"),

Whereas, The Contract includes a renewal option,

NOW, THEREFORE, in consideration of the recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the SAB and Contractor agree as follows:

1. **CONTRACT RENEWAL:** SLPS and Contractor agree to renew The Contract under the same terms and conditions with the exception of the dates of service,
2. **SCHEDULE OF COMPLETION:** The start date of the renewal agreement shall be the effective date of this Agreement. The end date shall be no later than June 30, 2015.
3. **CONTRACT AMOUNT:** The agreed upon contract renewal amount is \$___N/A___.
4. **ALL OTHER TERMS AND CONDITIONS:** All other terms and conditions shall be substantially the same as those set out in The Contract.
5. **AUTHORIZATION:** this Agreement is authorized by:
 ___ Board Resolution # ___, attached hereto.
 Or
 ___ Other: ___
 Or
 ___ Emergency Purchase Request

IN WITNESS WHEREOF, SLPS and Contractor have executed this Agreement as of the day
and year first written.

The Special Administrative Board
of the Transitional School District
of the City of St. Louis

CONTRACTOR
Constructions Career Center High School
Saint Louis, MO, 63104

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



SAINT LOUIS PUBLIC SCHOOLS

Date: May 6, 2010
To: Special Administrative Board
From: Dr. Kelvin R. Adams

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☐ Contractual Renewal
☐ Sole Source
☐ Ratification

Previous Bd. Res.#: 11-19-09-15

Agenda Item: 05-20-10-09
Information: _____
Conference: _____
Action: X

SUBJECT:

To approve the amendment of the District's Accountability Plan as appropriate when goals are met and strategies completed. This activity is recommended by the Department of Elementary and Secondary Education (DESE) as part of the formal progress monitoring process. There is no cost associated with this request.

BACKGROUND:

The St. Louis Public School (SLPS) Accountability Plan which was approved in November 2009 lays out the key goals, actions and performance indicators that will be used to judge the success of District efforts. The Accountability Plan is aligned to the Comprehensive Long Range Plan (CLRP) and provides the road map that will put the district in the best possible position to support schools and students and meet its overarching goals of regaining accreditation.

CSIP: _____

Row: _____

MSIP: _____

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function - 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source: No cost associated		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$	☐ Pending Funding Availability	Vendor#:

Department: Superintendent's Office

Requestor: Dr. Kelvin R. Adams


Angela Banks, Interim Budget Director


Enos Mbss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

June 8, 2010



SAINT LOUIS PUBLIC SCHOOLS

Date: May 6, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Enos Moss, CFO/Treasurer

VENDOR SELECTION METHOD:

☐ RFP/Bid

☐ Sole Source

☐ Contract Renewal

☒ Financial Report

Previous Bd. Res. #:

Agenda Item: 06-08-10-01

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve the monthly transaction report for April 2010.

BACKGROUND:

CSIP: Goal 2: Process Performance Row: 73 MSIP: 8.5.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Budget

Requestor: Angela Banks


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

☐ RFP/Bid

☐ Sole Source

☒ Contract Extension

☒ Ratification

Previous Bd. Res. #: 12-03-09-01

Agenda Item: 06-08-10-02

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To ratify a contract extension with Xerox Corporation to provide the operation and maintenance of the Print Shop and all the District's multi-functional devices for the period from February 1, 2010 through June 30, 2010 at a cost not to exceed \$750,000.00.

BACKGROUND:

We are in the 4th year of a five year agreement with Xerox Corporation. The District is satisfied with the quality of the services received. Currently, the District pays approximately \$150,000 per month for services which include: fleet management of the multi-functional print/copier devices, District-wide Pony and US mail delivery services in elementary, middle, high schools and administrative offices as well as daily management of the Print Shop.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2577-6319-981-00	GOB	Requisition #:
Amount: \$750,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$750,000.00	☐ Pending Funding Availability	Vendor #: 600004465

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim-Budget Director

Phos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☐ Quarterly ☒		Report Date: May 3, 2010
Dept / School: Technology Services		Reported By: J. F. Larry
Vendor: Xerox		Vendor #: 600004465
Contract # / P.O. #: 4500149567		Contract Name: Copier Services
Contract Amount: \$ 750,000.00		Award Date: 7/1/2009
Purpose of Contract (Brief Description): Operation and maintenance of the print shop and all of the District's multifunctional devices.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4X 3 2 1	
Timeliness of Delivery or Performance	5 X 4 3 2 1	
Business Relations	5 4 X 3 2 1	
Customer Satisfaction	5 4 X 3 2 1	
Cost Control	5 4 3 X 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Extension
☐ Ratification

Previous Bd. Res. #: 09-22-09-06

Agenda Item: 06-08-10-08
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract extension with Group Basis, Inc. to continue to provide SAP maintenance and implementation services for the period July 1, 2010 to December 31, 2010 at a cost not to exceed \$36,000. The current contract amount of \$72,000 will be increased by \$36,000 for an eighteen month total cost of \$108,000.

BACKGROUND:

Group Basis, Inc. provides SAP Technical Support Services to the District. Under the terms of the agreement, Group Basis, Inc. will continue to provide on-going SAP Basis support, proactive maintenance, and expert problem resolution in the District's SAP environment. This extension is essential to our continued efforts to optimize the District's use of the SAP system and will put this contract on the same time frame as the SAP America agreement. It is the District's intent to put both of the SAP support agreements that are currently in place out for bid in the fall. Such a bid will consolidate the two contracts for SAP which include software licenses and support with one vendor.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2828-6319-981-75	GOB	Requisition #:
Amount: \$ 36,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$36,000.00	☒ Pending Funding Availability	Vendor #: 600012197

Department: Technology

Requestor: J.F. Larry


Dr. Jesolyn Larry, Interim Info. Technology Officer



Angela Banks, Interim Budget Director



Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: May 5, 2010	
Dept / School: Technology Services		Reported By: J.F. Larry	
Vendor: Group Basis		Vendor #: 600012197	
Contract # / P.O. #: 4500149139		Contract Name:	
Contract Amount: \$ 72,000.00		Award Date: 9-22-09	
Purpose of Contract (Brief Description): To provide maintenance and support for SAP, the District's financial system.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5		
	X4		
	3		
	2		
	1		
Timeliness of Delivery or Performance	5		
	X4		
	3		
	2		
	1		
Business Relations	5		
	X4		
	3		
	2		
	1		
Customer Satisfaction	5		
	X4		
	3		
	2		
	1		
Cost Control	5		
	X4		
	3		
	2		
	1		
Average Score	4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐			



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Extension
☐ Ratification

Previous Bd. Res. #: 06-25-09-19

Agenda Item: 06-08-10-04
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract extension with Bick Group to provide the standardized preventative maintenance program for the District's data center for the period from July 1, 2010 through June 30, 2011. There will be no cost for the extension. The usage of the services under the current contract has been substantially less than expected, so the original contract amount will also cover the services for next year.

BACKGROUND:

The District has made a significant investment in equipment that supports and protects the environment housing its computer and communication systems for the data center. Bick Group has been involved with the data center since the beginning and have been involved in the design of the room, the installation of the equipment and the service of the equipment. The mission critical support equipment for the data center plays an essential role in the successful operation of the data center. The services provided include maintenance reports, incident reports, 24 hour-a-day emergency service, parts inventory, equipment trending and analysis.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2828-6319-981-75	GOB	Requisition #:
Amount: \$ 0		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #: 600005972

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 5, 2010	
Dept / School: Technology Services		Reported By: J.F. Larry	
Vendor: Bick Group		Vendor #: 60005972	
Contract # / P.O. #: 4500148739		Contract Name:	
Contract Amount: \$ 32,896.00		Award Date: 6-25-09	
Purpose of Contract (Brief Description): To provide maintenance and support for the District's data center.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X4 3 2 1		
Timeliness of Delivery or Performance	5 X4 3 2 1		
Business Relations	5 X4 3 2 1		
Customer Satisfaction	5 X4 3 2 1		
Cost Control	5 X4 3 2 1		
Average Score	4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
		Please Check Yes ☐ No ☐	



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification
- Previous Bd. Res. #: 08-06-09-04

Agenda Item: 06-08-10-05
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with nFocus Software to continue support of the electronic registration and accounting system for Community Education for the period July 1, 2010 to June 30, 2011 at a cost not to exceed \$18,637.00.

BACKGROUND:

nFocus Software was selected in 2009 through the RFP process to design and implement an electronic registration and accounting system for Community Education. The system has been implemented and is capable of providing statistical data to measure community collaboration, participant data and program outcomes. In addition it will support the management of the Community Education Program. The cost for the 2010-2011 year is for program support and is approximately one-third of the cost for the first year.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2828-6319-981-75	GOB	Requisition #:
Amount: \$ 18,637.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$18,637.00	☒ Pending Funding Availability	Vendor #: 600013821

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 6, 2010
Dept / School: Community Education		Reported By: Peg Pedersen
Vendor: nFocus		Vendor #: 600013821
Contract # / P.O. #: 4500148982		Contract Name: Electronic Registration and Accounting System for Community Education
Contract Amount: \$ 54,587		Award Date: July 21, 2009
Purpose of Contract (Brief Description): To provide the Electronic Registration and Accounting System for Community Education along with training and support.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

☐ RFP/Bid

☐ Sole Source

☒ Contract Renewal

☐ Ratification

Previous Bd. Res. #: 06-25-09-26

Agenda Item: 06-88-10-06

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve a contract renewal with Schoolwires, Inc. to provide website hosting services and software licenses for the period July 1, 2010 to June 30, 2011 at a cost not to exceed \$51,300.

BACKGROUND:

Schoolwires, Inc. was selected in 2009 through the RFP process to create a new website for the District. This is the first renewal of the contract after a successful implementation in August of 2009. Schoolwires will continue to provide the software licenses for the District's website as well as technical support.

CSIP: Goal 2: Process Performance Row: 93

MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2828-6319-981-75	GOB	Requisition #:
Amount: \$ 51,300.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$51,300.00	☒ Pending Funding Availability	Vendor #: 600013866

Department: Technology

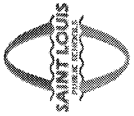
Requestor: J.F. Larry

Angela Banks, Interim Budget Director

Dr. Jesolyn Larry, Interim Info. Technology Officer

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: May 5, 2010
Dept / School: Technology Services		Reported By: J.F. Larry
Vendor: Schoolwires		Vendor #: 600013866
Contract # / P.O/#: 4500149362		Contract Name:
Contract Amount: \$ 51,300.00		Award Date: 6-25-09
Purpose of Contract (Brief Description): To provide support for the District's Internet web site.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this the final report or a quarterly report (3 months)

Report Date

the date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name

This the official name used when the contract was solicited

Contract Amount

The total dollar value of the contract: the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 05-14-09-03

Agenda Item: 06-08-10-07
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with Pitney Bowes to provide the maintenance and service on the postal meter mailing system for the period from July 1, 2010 through June 30, 2011 at a cost not to exceed \$19,584.00.

BACKGROUND:

We are in the 2nd year of a three year agreement with Pitney Bowes. This service is needed to maintain the bulk mail service system that has been provided to the District since 2005. The machines are used for weighing, sealing and processing of large bulk mailings in the Print Shop.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2577-6319-981-00	GOB	Requisition #:
Amount: \$19,584.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$19,584.00	☒ Pending Funding Availability	Vendor #: 600005507

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 5, 2010	
Dept / School: Technology Services		Reported By: J.F. Larry	
Vendor: Pitney Bowes		Vendor #: 600005507	
Contract # / P.O. #: 4500149139		Contract Name:	
Contract Amount: \$ 19,854.00		Award Date: 5-14-09	
Purpose of Contract (Brief Description): To provide the District's postage meter machine.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X4 3 2 1		
Timeliness of Delivery or Performance	5 X4 3 2 1		
Business Relations	5 X4 3 2 1		
Customer Satisfaction	5 X4 3 2 1		
Cost Control	5 X4 3 2 1		
Average Score	4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☐ No ☐			

VENDOR PERFORMANCE REPORT INSTRUCTIONS





SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 04-30-09-06

Agenda Item: 06-08-10-08
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with Softchoice to provide the District's expanded Microsoft School Agreement for the period July 1, 2010 to June 30, 2011 at a cost not to exceed \$383,796.60.

BACKGROUND:

This year the District will combine the Microsoft School Agreement and the anti-virus software contract into a single contract. The advantages to this approach include a cost savings over the 2009-10 school year of approximately \$105,000 and an expansion of services available from Microsoft. One of the expansions of service is an internet filtering service that will replace the current contract and save an additional \$54,000.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type -- 2218 Function-- 6411 Object Code - 111 Location Code -- 00 Project Code)

Fund Source: 110-2223-6441-981-L3	GOB	Requisition #:
Amount: \$ 383,796.60		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$383,796.60	☒ Pending Funding Availability	Vendor #: 600000772

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 5, 2010	
Dept / School: Technology Services		Reported By: J.F. Larry	
Vendor: Softchoice		Vendor #: 600000772	
Contract # / P.O. #: 4500147793		Contract Name:	
Contract Amount: \$ 408,000.00		Award Date: 4-30-09	
Purpose of Contract (Brief Description): To provide licenses and support for the District's Microsoft suite of software, including Windows, Word, Access, PowerPoint, Outlook, Excel and various Server products.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X4 3 2 1		
Timeliness of Delivery or Performance	5 X4 3 2 1		
Business Relations	5 X4 3 2 1		
Customer Satisfaction	5 X4 3 2 1		
Cost Control	5 X4 3 2 1		
Average Score	4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☐ No ☐			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)

Report Date the date the report is prepared

Department Indicate the name of the reporting department

Reported By Please sign your name

Vendor Enter the vendor's name

Vendor Number Enter the vendor's assigned number

Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name This the official name used when the contract was solicited

Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution

Award Date Enter the date that the Board approved this contract

Contract Description Provide a brief description of the work being done under the contract

Performance Ratings In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

www.softchoice.com

Jesolyn Larry
ST LOUIS PUBLIC SCHOOLS

63101

Date: May 6, 2010
Fax Number:
Telephone Number: (314) 231-3720
Customer Reference: 2696477

Sent by: Christine Mcconnell

Softchoice Corporation

4 City Place Dr
Suites 450 & 480
Creve Coeur, MO
63141

Christine Mcconnell
Christine.Mcconnell@softchoice.com
Phone: (314) 801-1128 x1128
Fax: (314) 801-1129

Quote# > 5239925

PART	MFGSKU	ITEM DESCRIPTION	QTY	UNIT PRICE	EXT
DK0127	C28-00002	MS SCHOOL AGREEMENT COMPONENTS DESKTOP SCHOOL LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FAC B)	7500	\$37.18	\$278,850.00
DK0128	C28-00030	MS SCHOOL AGREEMENT COMPONENTS DESKTOP SCHOOL STEP UP W ENTERPRISE CAL ALL LANGUAGES E-CERTIFICATE (MS SCH FAC B)	7500	\$10.80	\$81,000.00
DK0189	395-02412	MS SCHOOL AGREEMENT COMPONENTS EXCHANGE SVR ENT LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	4	\$332.85	\$1,331.40
DK0262	H04-00232	MS SCHOOL AGREEMENT COMPONENTS OFFICE SHAREPOINT SVR LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	4	\$404.74	\$1,618.96
DK0295	810-03312	MS SCHOOL AGREEMENT COMPONENTS SQL SVR ENT 1 PROCESSOR LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	7	\$2,161.21	\$15,128.47
DK0321	WQA-00158	MS SCHOOL AGREEMENT COMPONENTS SYS CTR MOBILE DEVICE MANAGER SERVER WSQ L LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	2	\$247.26	\$494.52
DK0327	UAR-00662	MS SCHOOL AGREEMENT COMPONENTS SYS CTR OPS MGR SVR LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	1	\$46.45	\$46.45
DK0330	UAS-00302	MS SCHOOL AGREEMENT COMPONENTS SYS CTR OPS MGR SERVERML ENT LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	150	\$31.94	\$4,791.00
DK7420	P73-00203	MS SCHOOL AGREEMENT COMPONENTS WINDOWS SVR STANDARD LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FAC A)	15	\$35.72	\$535.80

SUB TOTAL
DELIVERY:Economy

\$383,796.60
NO CHARGE

softchoice

www.softchoice.com



Date: May 6, 2010
To: Jesolyn Larry

Page 2 of 2

PART	MFGSKU	ITEM DESCRIPTION	QTY	UNIT PRICE	EXT
Quote# > 5239925			TOTAL		
			\$383,796.60		

All currency in this quote is in US funds.

For a leasing quote, please contact your sales representative or email leasing@softchoice.com
[MailTo:leasing@softchoice.com]

Pricing, availability and special offers are subject to change at any time. Returns may be restricted to factory sealed boxes or defective product only.



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

VENDOR SELECTION METHOD:

☒ RFP/Bid RFP 025-0910

☐ Sole Source

☐ Contract Renewal

☐ Ratification

Previous Bd. Res. #:

Agenda Item:

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve a contract with C & R Mechanical Company LLC for air conditioning repairs at Mullanphy Elementary School to be completed between May 21, 2010 and December 31, 2010 at a cost not to exceed \$797,825 plus a 10% contingency of \$79,783 for a total cost of \$877,608.00.

BACKGROUND:

The existing air conditioning and heating system in the north addition of Mullanphy has failed and needs to be replaced. During the latter part of the 2010 heating season the District rented a portable heating system to provide heat to this area. The contractor will replace the air conditioning and heating system in this portion of the school only as Phase I. The Operations Department intends to upgrade the rest of Mullanphy School next summer at a further cost estimate of \$3.5 million. The purchasing process will start early in October 2010 to substantially complete the project by August 2011.

CSIP: Goal 2: Process Performance Row: 93

MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 909-2624-6522-559-HE	Non-GOB	Requisition #: 10118979
Amount: \$ 877,608.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$877,608.00	☐ Pending Funding Availability	Vendor #: 600012873

Department: Operations

Requestor: Tom Goodrich

Roger L. CayCe

Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

Angela Banks

Angela Banks, Interim Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

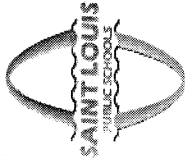
Dr. Kelvin R. Adams, Superintendent

BID SUMMARY FOR RFP 025-0910 MULLANPHY MECHANICAL UPGRADE PHASE I							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
ICON Mechanical	\$994,673	None		No: Didn't include Minority Participation		Yes	
Score	Max 40% (10)	Max 5% (0)	Max 10% (10)	Max 25% (20)	Max 10% (10)	Max 10% (10)	60%
Charles E. Jarrell Contracting Company	\$909,561	51.7% J. Williams MBE 50% Sidney WBE 1.7%		Yes		No	
Score	Max 40% (20)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (0)	68%
C & R Mechanical Company	\$797,825	38% Mech. Solutions 36% Senco 2%		Yes		Yes	
Score	Max 40% (40)	Max 5% (5)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	100%
Wiegmann Associates	\$833,000	35% S & G Mechanical MBE Resource Elect MBE Schillingner WBE St Charles Acoustics WBE Senco Services WBE		Yes		Yes	
Score	Max 40% (30)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (10)	88%

BID SUMMARY FOR RFP 025-0910 MULLANPHY MECHANICAL UPGRADE PHASE I							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
ICON Mechanical	\$994,673	None		No: Didn't include Minority Participation		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (10)	Max 25% (20)	Max 10% (10)	Max 10% (10)	70%
Charles E. Jarrell Contracting Company	\$909,561	51.7% J. Williams MBE 50% Sidney WBE 1.7%		Yes		No	
Score	Max 40% (30)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (0)	78%
C & R Mechanical Company	\$797,825	38% Mech. Solutions 36% Senco 2%		Yes		Yes	
Score	Max 40% (40)	Max 5% (5)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	100%
Wiegmann Associates	\$833,000	35% S & G Mechanical MBE Resource Elect MBE Schilling WBE St Charles Acoustics WBE Senco Services WBE		Yes		Yes	
Score	Max 40% (35)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (10)	93%

BID SUMMARY FOR RFP 025-0910 MULLANPHY MECHANICAL UPGRADE PHASE I							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
ICON Mechanical	\$994,673	None		No: Didn't include Minority Participation		Yes	
Score	Max 40% (10)	Max 5% (0)	Max 10% (10)	Max 25% (20)	Max 10% (10)	Max 10% (10)	60%
Charles E. Jarrell Contracting Company	\$909,561	51.7% J. Williams MBE 50% Sidney WBE 1.7%		Yes		No	
Score	Max 40% (20)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (0)	68%
C & R Mechanical Company	\$797,825	38% Senco 2% Mech. Solutions 36%		Yes		Yes	
Score	Max 40% (40)	Max 5% (5)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	100%
Wiegmann Associates	\$833,000	35% S & G Mechanical MBE Resource Elect MBE Schilling WBE St Charles Acoustics WBE Senco Services WBE		Yes		Yes	
Score	Max 40% (30)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (10)	88%

BID SUMMARY FOR RFP 025-0910 MULLANPHY MECHANICAL UPGRADE PHASE I							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
ICON Mechanical	\$994,673	None		No: Didn't include Minority Participation		Yes	
Score	Max 40% (10)	Max 5% (0)	Max 10% (10)	Max 25% (20)	Max 10% (10)	Max 10% (10)	60%
Charles E. Jarrell Contracting Company	\$909,561	51.7% J. Williams MBE 50% Sidney WBE 1.7%		Yes		No	
Score	Max 40% (20)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (0)	68%
C & R Mechanical Company	\$797,825	38% Senco 2% Mech. Solutions 36%		Yes		Yes	
Score	Max 40% (40)	Max 5% (5)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	100%
Wiegmann Associates	\$833,000	35% S & G Mechanical MBE Resource Elect MBE Schilling WBE St Charles Acoustics WBE Senco Services WBE		Yes		Yes	
Score	Max 40% (30)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (10)	88%



May 5, 2010

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 025-0910 Mechanical Upgrade Phase I

The evaluation began at 5/4/10, 11:30 a.m. and was concluded at 5/5/10 2:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
ICON Mechanical	\$994,673	250	No
Charles E. Jarrell Contracting Co.	\$909,561	282	No
C & R Mechanical Company	\$797,825	400	Yes
Wiegmann Associates	\$833,000	357	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.

A handwritten signature in black ink, appearing to read 'Tom Goodrich'.

Tom Goodrich
Construction Project Manager
Operations Department



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

VENDOR SELECTION METHOD:

☒ RFP/Bid RFP 026-0910
☐ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #: _____

Agenda Item: 06-08-10-10
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract with Cord Moving and Storage Company, Fry Wagner Moving and Storage and Brown Kortkamp Moving and Storage to provide moving, relocation and storage services for the period beginning July 1, 2010 and ending June 30, 2011 for an amount not to exceed \$875,000, pending availability of funds and legal review.

BACKGROUND:

With 74 schools open, 39 schools closed and 3 other buildings in the District, moving and relocation of schools and equipment is a continuous function throughout the school year and in the summer months. Multiple vendors are selected because of scheduling, manpower and cost. They will conduct moving operations for specialized moves (i.e. pianos); building reconfigurations; school relocation moves due to closure; decommissioning of schools due to closure; inter-school moves (equipment from one school to another or from school to an event); storage moves (equipment or furniture to the warehouse); text book redistribution and/or storage; test delivery and pick up; library packing and real estate cleaning. Of the total amount in this resolution, the amount assigned for the scope of work as described above is \$450,000. An additional one time cost of \$425,000 is assigned to this resolution as a result of 2010/2011 school closings, consolidations and decommissionings to be funded with anticipated savings in utility, staffing, maintenance and supply cost from the closed sites. The District has the option to renew three additional years beyond the original contract per RFP# 026-0910.

CSIP: Goal 1: Performance Row: 109 MSIP: 8.10.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2649-6319-919-00	GOB	Requisition #:
Amount: \$ 875,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$875,000.00	☒ Pending Funding Availability	Vendor #: 600005914

Department: Operations

Requestor: Tom Goodrich

Roger L. CayCe
Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

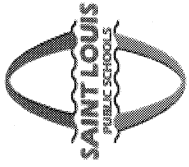
Angela Banks

Angela Banks, Interim Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



May 3, 2010

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 026-0910 Moving, Relocation and Storage Services

The evaluation began at 4/29/10, 11:30 a.m. and was concluded at 4/29/10 2:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Brown Kortkamp	See Cost Sheet	301	Yes
Cord	See Cost Sheet	360	Yes
Dodge	See Cost Sheet	286	No
Fry Wagner	See Cost Sheet	380	Yes

One copy of each evaluation form is on file along with this evaluation record in the operations department.

A handwritten signature in dark ink, appearing to read "Tom Goodrich".

Tom Goodrich
Construction Project Manager
Operations Department

BID SUMMARY FOR RFP 026-0910 DISTRICT MOVING SERVICES							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
Brown Kortkamp		M/WBE Certified		Yes		Yes	
Score	Max 40% (20)	Max 5% (5)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	77%
Cord		None		Yes		Yes	
Score	Max 40% (35)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	90%
Dodge		None		Yes		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	72%
Fry Wagner		None		Yes		Yes	
Score	Max 40% (40)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	95%

BID SUMMARY FOR RFP 026-0910 DISTRICT MOVING SERVICES							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
Brown Kortkamp		M/WBE Certified		Yes		Yes	
Score	Max 40% (20)	Max 5% (5)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	77%
Cord		None		Yes		Yes	
Score	Max 40% (35)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	90%
Dodge		None		Yes		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	72%
Fry Wagner		None		Yes		Yes	
Score	Max 40% (40)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	95%

BID SUMMARY FOR RFP 026-0910 DISTRICT MOVING SERVICES							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
Brown Kortkamp		M/WBE Certified		Yes		Yes	
Score	Max 40% (20)	Max 5% (5)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	77%
Cord		None		Yes		Yes	
Score	Max 40% (35)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	90%
Dodge		None		Yes		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	72%
Fry Wagner		None		Yes		Yes	
Score	Max 40% (40)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	95%

BID SUMMARY FOR RFP 026-0910 DISTRICT MOVING SERVICES							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
Brown Kortkamp		M/WBE Certified		Yes		Yes	
Score	Max 40% (15)	Max 5% (5)	Max 10% (5)	Max 25% (25)	Max 10% (10)	Max 10% (10)	70%
Cord		None		Yes		Yes	
Score	Max 40% (35)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	90%
Dodge		None		Yes		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (5)	Max 25% (25)	Max 10% (10)	Max 10% (10)	70%
Fry Wagner		None		Yes		Yes	
Score	Max 40% (40)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	95%

[illegible][illegible]



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

☐	RFP/Bid	
☐	Sole Source	
☒	Contract Extension	Previous Bd. Res. # 08-23-07-17
☐	Ratification	

Agenda Item:
Information:
Conference:
Action:

☐	☐	☒
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06-08-16-11

SUBJECT:

To approve a contract extension with Holmes Murphy & Associates, Inc. (Holmes Murphy) to provide benefits consulting services for the period of September 1, 2010 thru June 30, 2011 at a cost not to exceed \$125,000. The current contract cost of \$150,000 will be increased by \$125,000 for a twenty-two month total cost of \$275,000.

BACKGROUND:

The extension of the contract is needed to allow Holmes Murphy to continue providing services through the Benefit Renewal and allow time to go through open enrollment. This extension will also separate the renewal from the open enrollment process and any RFP process for benefits.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	154	MSIP:	5.1
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	110 - 2832 - 6319 - 990 - 00	GOB	Requisition #:	
Amount:	\$ 125,000.00		Requisition #:	
Fund Source:	- - - - -		Requisition #:	
Amount:			Requisition #:	
Fund Source:	- - - - -		Requisition #:	
Amount:			Requisition #:	
Cost not to Exceed:	\$ 125,000.00	X	Pending Funding Availability	Vendor #: 60012797

Department: Human Resources

Requestor:
Sharonica Hardin, Chief Human Resource Officer

Patricia Canada

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐	Report Date: May 6, 2010	
Dept / School: Human Resources	Reported By: Patricia Canada	
Vendor: Holmes Murphy	Vendor #: 600012797	
Contract # / P.O. #:	Contract Name: Benefits Consulting Services	
Contract Amount: \$ 150,000	Award Date: 9/1/2009	
Purpose of Contract (Brief Description): To provide benefits consulting services.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 <u>3</u> 2 1	
Timeliness of Delivery or Performance	5 4 <u>3</u> 2 1	
Business Relations	5 4 <u>3</u> 2 1	
Customer Satisfaction	5 4 <u>3</u> 2 1	
Cost Control	5 <u>4</u> 3 2 1	
Average Score	3.2	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this the final report or a quarterly report (3 months)

Report Date

the date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name

This the official name used when the contract was solicited

Contract Amount

The total dollar value of the contract: the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

☐ RFP/Bid

☐ Sole Source

☒ Contract Renewal

☐ Policy Adoption

Previous Bd. Res. #: 1-26-10-28

Agenda Item: 06-88-10-12

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve the renewal of a contract with Teach for America to provide recruiting and training for 75 first year teachers for the 2010/2011 school year at a cost of \$2000 per teacher. In addition, a payment of \$2,000 per teacher for 75 second year teachers is also required. The cost of the contract for the 2010/2011 school year is not to exceed \$300,000.00.

BACKGROUND:

The District approved a multi-year contract with Teach for America to recruit and train highly qualified teachers who are specifically equipped to positively impact student achievement in under-resourced communities at a cost of \$2000.00 per teacher annually. The annual contract cost was established in Board Resolution 02-13-07-04 as follows: \$186,000 (07-08); \$200,000 (08-09, 09-10, and 10-11). Subsequent changes in staffing needs have increased the number of teachers required under the contract. The District pays Teach for America for each of the first two complete years of service provided by the teachers that are recruited by Teach for America. This resolution and contract amount reflects the cost of 75 first year teachers and 75 second year teachers for the 2010/2011 school year. This resolution and contract is to continue our current relationship with Teach for America for the final term of that initial multi-year agreement.

CSIP: Goal 1: Performance

Row: 94

MSIP: 2.1.1

8.10.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2832-6319 -990-00	GOB	Requisition #:
Amount: \$300,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$300,000.00	☒ Pending Funding Availability	Vendor #: 600010140

Department: Human Resources

Requestor:


Sharonica Hardin, Chief Human Resource Officer


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 6, 2010	
Dept / School: Human Resources		Reported By: Sharonica Hardin	
Vendor: Teach For America		Vendor #: 600010140	
Contract # / P.O. #: 4500150524		Contract Name: Teach For America	
Contract Amount: \$ 328,000		Award Date: 7/1/2009	
Purpose of Contract (Brief Description): To recruit and train highly qualified teachers.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 <u>4</u> 3 2 1		
Timeliness of Delivery or Performance	5 <u>4</u> 3 2 1		
Business Relations	<u>5</u> 4 3 2 1		
Customer Satisfaction	5 <u>4</u> 3 2 1		
Cost Control	<u>5</u> 4 3 2 1		
Average Score	22	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check		Yes ☒ No ☐	

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)

Report Date the date the report is prepared

Department Indicate the name of the reporting department

Reported By Please sign your name

Vendor Enter the vendor's name

Vendor Number Enter the vendor's assigned number

Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name This the official name used when the contract was solicited

Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution

Award Date Enter the date that the Board approved this contract

Contract Description Provide a brief description of the work being done under the contract

Performance Ratings In the comment column provide the rationale for the rating you give.
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

TEACHFORAMERICA

ADDENDUM

Memorandum of Understanding

**Between The Board of Education of the City of St. Louis
and Teach for America, INC.
For School Year 2010-2011**

The following constitute amendments to the Memorandum of Understanding (MOU) between Teach For America, Inc. ("Teach For America"), a Connecticut not-for-profit corporation and The Board of Education of the City of St. Louis ("St. Louis School District"), a political subdivision of the State of Missouri, which went into effect in 2007. This Addendum supersedes any prior writings or memorializations of the agreement between the Parties except to the extent that any section of the MOU not expressly amended herein remains in effect.

I. Responsibilities of the District

A. Hiring and Placement Process

1. The St. Louis School District, subject to its needs and available resources, hereby commits to hire an incoming corps of at least 50 teachers for the 2007-2008 school year, 50 for the 2008-2009 school year, and 50 for the 2009-2010 school year and 75 for the 2010-2011 school year with the possibility of increases as determined by District for district growth.

I. Responsibilities of the District

B. Financial Obligations

1. Commit to pay Teach For America \$2,000.00 per year per teacher during each of the two years of their Teach For America commitment. The amount payable to Teach For America will be determined by the number of first and second year teachers who begin teaching on the first day of school of the current school year. Upon receipt of satisfactory invoice, fifty percent of the total payment amount will be made to Teach For America by October 31, 2010. The remaining fifty percent of the total payment amount will be made to Teach For America by December 31, 2010.

A. Participant Retention

1. Consistent with its mission to build the movement to eliminate educational inequity by enlisting our nation's most promising future leaders in that effort, Teach For America will assist the St. Louis School District with its human capital strategies to maximize the school district's efforts to retain Teach For America corps members beyond their two-year commitment. .
Teach For America – St. Louis will work with District administration and school leaders to identify and develop top talent and locate opportunities in teaching and leadership. As of the 2009-2010 academic year, 55% of Teach For America corps members who began teaching with the St. Louis School District in 2006 remained in the classroom. For those Teach For America corps members that began teaching in 2007, 63% remained in the classroom.

IN WITNESS WHEREOF, each of St. Louis Public Schools and Teach For America has caused its duly authorized representative to sign this Agreement in the space provided below.

SPECIAL ADMINISTRATIVE BOARD OF ST.
LOUIS PUBLIC SCHOOLS

By

Name: Rick Sullivan

Title: CEO, Special Administrative Board

TEACH FOR AMERICA, INC.

By

Name: Scott Baier

Title: Executive Director

AMENDMENT

**Memorandum of Understanding
Between The Board of Education of the City of St. Louis
and Teach For America, INC.
For School Year 2010-2011**

Pg. 1

A. Hiring and Placement Process

1. Commit to hiring, as provided herin, Teach For America teachers each year of this Memorandum of Understanding. The District, subject to its needs and available resources, hereby commits to hire an incoming corps of at least 50 teachers for the 2007-2008 school year, 50 for the 2008-2009 school year, and 50 for the 2009-2010 school year and 75 for the 2010-2011 school year with the possibility of increases as determined by District for District growth. This hiring commitment includes the following:

Pg. 2

B. Financial Obligations

1. Commit to pay Teach For America \$2,000.00 per year per teacher during each of the two years of their Teach For America commitment. The amount payable to Teach For America will be determined by the number of first and second year teachers who begin teaching on the first day of school of the current school year. Upon receipt of satisfactory invoice, fifty percent of the total payment amount will be made to Teach For America by October 31, 2010. The remaining fifty percent of the total payment amount will be made to Teach For America by December 31, 2010.

Alumni Retention

1. Teach For America -St. Louis will work with the District to identify top-performing alumni, defined as corps members who have completed their two-year teaching commitment with Teach For America -St. Louis. In 2008, 55 percent of Teach For America -St. Louis corps members remained in the District teaching beyond the two-year commitment. In 2009, 63% of Teach For America - St. Louis corps members remained in the District beyond the two-year commitment. Teach For America - St. Louis is committed to working with District administration and school leaders to identify and develop top talent through measuring alumni retention and alumni student achievement data, and will work with the District to identify opportunities in teaching and leadership.

IN WITNESS WHEREOF, each of St. Louis Public Schools and Teach For America has caused its duly authorized representative to sign this Agreement in the space provided below.

ST. LOUIS PUBLIC SCHOOLS

By

Name: Dr. Kelvin Adams
Title: Superintendent

TEACH FOR AMERICA, INC.

By

Name: Scott Baier
Title: Executive Director

First Amendment to Educational Professional Service Agreement

Having entered into an Educational Professional Services Agreement dated November 13th, 2007, the St. Louis Public Schools (“School District”) and Teach For America (“TFA”) hereby agree to amend **Section I.B (Financial Obligations)**.

Specifically, the parties hereby agree to replace the following section with the enclosed language

Section I.B (Financial Obligations):

Teach For America hereby agrees to provide the School District with a pro rated credit for any Teacher who subsequently resigns his/her employment with the School District at or before the final day of school of that academic year. The amount of the credit will be pro rated to reflect the percentage of the academic year completed by the Teacher. Any credits award will be applied against any monies owed to Teach For America by the School District for Teachers placed in the subsequent academic year.

Teach For America
By: _____

St. Louis Public Schools
By: _____

Name: Scott Baier

Name: Rick Sullivan

Title: Executive Director

Title: CEO, Special Administrative Board

Date: _____

Date: _____

One day, all children in this nation will have the opportunity to attain an excellent education.

TEACHFORAMERICA

April 29th, 2010

Dr. Kelvin Adams
891 N. 11th Street
St. Louis, MO 63101

Dr. Adams,

Per our conversation regarding our processes and program improvements, I have put together this letter that describes briefly some of our advancements over the last year. We are excited in our results, and are eager to support the direction of academic success for St. Louis Public Schools.

- **Certification** – Starting this fall, *every* teacher will be required to pass the Praxis before they are allowed to begin teaching. We altered our process here to ensure that every teacher is highly qualified before they step foot in the classroom – it makes things easier for SLPS, TFA, and DESE.
- **Data Collection with DESE** – Teach For America is working with the Missouri Department of Elementary and Secondary Education to collect teacher-linked student data to better inform our practice and determine where our areas of need are. With this, we will be able to work with teachers and schools to focus our professional development efforts.
- **Ongoing Assessment** – Teach For America teachers are required to use formative assessments to consistently gauge student progress throughout the year. At any time over the course of the year, we will be able to determine where a student's growth or mastery toward their 'Big Goal' is, all of which are aligned to state learning standards and GLEs.
 - To support these efforts, we are hiring a new position called *Director of Teaching & Learning* whose job it is to make sure that assessments are highly rigorous, show alignment to standards and instruction, and are implemented throughout all teaching placements.
 - In our work with DESE on the data collaboration model, it is likely that we will be able to align our practice of continuous assessment to the MAP and EOC tests.
 - We use different benchmarking tools to measure growth and mastery, including the DRA, District Benchmarks, Acuity, NWEA, IB, and the PSAT. We take it a step further by having teachers analyze the results, reteach and reassess, and pinpoint individual issues relating to the results.
- **Diversity** – Teach For America St. Louis developed a plan last summer to increase the diversity of our incoming corps. We piloted a program in partnership with SLPS that included a diversity panel at Wash U and a site visit for highly qualified potential applicants from outside the state. Through three acceptance deadlines, we have an incoming corps of 27% (up from 16% in 2009). We will continue our diversity initiatives going forward, improving our relationships with local universities and inspiring more amazing candidates of color in the mission to teach in our public schools.
- **Student Achievement** – We are on pace to have our best year ever in terms of student achievement. If we hit all four of our student achievement measures, it would mark the first time we have accomplished this difficult task, with many of our teachers achieving over two years' growth with their students.
- **Placement Strategy** – Teach For America is eager to work with the District and Local 420 to determine the most impactful placement of incoming teachers. Whether this is focusing placement in turnaround schools, having a large percentage teach ECE, we want to best enhance the vision for success that the District has defined.



AN AMERICORPS PROGRAM

1204 Washington Avenue, Suite 300 • St. Louis, MO 63103 • www.teachforamerica.org

- **Early Childhood** – We have identified our pool of incoming corps members who meet the state requirements to teach ECE and are working diligently toward getting them prepared for the challenges that come with early childhood. As soon as we know the need for the district, we will set them up for success in our summer Institute.

If you had any additional questions that you need answered, please do not hesitate to reach out. For the benefit of the amazing students of SLPS, our work is focused on prioritizing student learning, and to develop teachers rapidly to become excellent classroom managers, great planners, and superb motivators. We deeply value our partnership with St. Louis Public Schools, and are proud to work with the District toward the shared goal of academic excellence for all students.

Best regards,

A handwritten signature in black ink, appearing to read "S. Baier".

Scott Baier
Executive Director



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☒ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 04-02-09-06

Agenda Item: 06-08-10-13
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a renewal contract with College Summit, a non-profit corporation, for the period beginning July 1, 2010 through June 30, 2011 in an amount not to exceed \$260,000.00. Contract to be reviewed each year pending budget approval. Note: There is a \$9,000.00 cost reduction in the contract for the 2010-2011 school year as compared to the 2008-09 and 2009-10 original contract.

BACKGROUND:

College Summit is designed to address MSIP standard "College Placement" 9.4.3. For the 2009 DESE MSIP Annual Progress Report St. Louis Public Schools (SLPS) met the college placement standard [see attached]. The MSIP college placement standard is the most significant benchmark College Summit can assist SLPS in meeting. Data for this standard is compiled through the graduate follow-up study process. Additional data is provided to SLPS through the CS-NAV online system.

-Approximately 1400 seniors will be enrolled in the College Summit Navigator Class, a credit bearing class to be offered in all SLPS high schools next year that guides students through post-secondary school planning using research-based curricula.

-280 seniors, or approximately 20% of the District's senior class, will be trained to become College Summit peer leaders in four-day residential College Summit Workshops (2010 Summer Workshop Partners are: University of Missouri-St. Louis—flagship partner, Ranken, and Washington University).

CSIP: Goal 1: Performance Row: 6 MSIP: 9.4.3

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

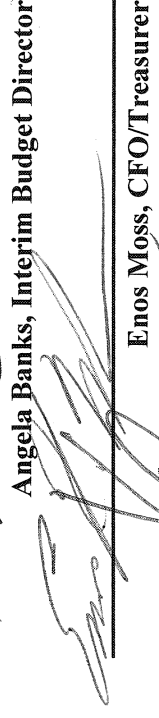
Fund Source: 110-2325-802-00-110-6319	GOB	Requisition #:
Amount: \$260,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$260,000.00	☒ Pending Funding Availability	Vendor #: 600011386

Department: Academics

Requestor: Stacy Clay


Dr. Carlinda Purcell, Dep. Supt., Academics


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer

Revised 11/30/09

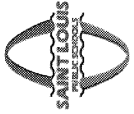
Reviewed by: _____

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Carlinda Purcell	Date: 5/5/2010
Department / School: Academic Office	Phone Number: 345.2488
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
College Summit Curriculum and Post-Secondary Transition Management System	
Vendor Name: College Summit, Inc.	Email: sclay@collegesummit.org
Vendor Contact: Stacy Clay	Phone Number: 323-4025
Justification Information	
1. Why the uniquely specified goods are required?	
College Summit has a proprietary curriculum and transition management system offered by no other vendor	
2. Why good or services available from other vendors /competitors are not acceptable?	
College Summit curriculum and transition management system is solely provided by College Summit Inc	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	May 5, 2010
Department Head	Date
CFO	Date
Superintendent	Date



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: May 5, 2010
Dept / School: Academics		Reported By: Dan Edwards
Vendor: College Summit		Vendor #: 600011386
Contract # / P.O. #: 4500148651		Contract Name: College Summit
Contract Amount: \$ 260,000 (2010-11 school year)		Award Date: July 1, 2008
Purpose of Contract (Brief Description): To continue services with College Summit, a college access provider that serves juniors and seniors with its post-secondary planning curriculum and on-line management system.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐



Request for Contract Renewal Form

Date of Submittal: May 5, 2010
Name of Department Head submitting Request: Dr. Carlinda Purcell
Name of Contract: College Summit
Purpose of Contract: To continue services with College Summit, a college access provider that serves junior and seniors with its post-secondary planning curriculum and on-line management system
Are there changes versus prior year contract ☐ Yes ☐ No
If Yes explain Changes: There is a \$9,000 cost reduction in the contract for the 2010-2011 school year as compared to the 2008-09 and 2009-10 school years.
Total Cost of Contract (estimated cost of expenses inclusive): \$260,000
Vendor Name: College Summit Vendor Number: 600011386
Start Date of Contract: July 1, 2010
Expiration Date of Contract: June 30, 2011
Department Responsible for Vendor Performance Monitoring: Academics
Approved ☐ Disapproved ☐ Date:
Superintendent Signature

Please attach the Vendor Performance Report and Proposed Contract

CONTRACT RENEWAL FOR (College Summit)

THIS **CONTRACT RENEWAL AGREEMENT FOR** (See Attached Contract) (“Agreement”) made as of the 24th day of February, 2010, by and between The Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter “SLPS,” “the District,” or “SAB”), a corporate and metropolitan school district, with its principal office at 801 North 11th Street, Saint Louis, Missouri, and “College Summit”, with its principal office at 801 N. 11th Street, St. Louis, MO 63101 (hereinafter referred to as “Contractor”).

Whereas, SLPS and Contractor entered into a contractual agreement dated “June 11, 2008”, a true and correct Copy of which is attached hereto as ATTACHMENT 1 and hereby incorporated by this reference (hereinafter referred to as “The Contract”),

Whereas, The Contract includes a renewal option,

NOW, THEREFORE, in consideration of the recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the SAB and Contractor agree as follows:

1. **CONTRACT RENEWAL:** SLPS and Contractor agree to renew The Contract under the same terms and conditions with the exception of the dates of service,
2. **SCHEDULE OF COMPLETION:** The start date of the renewal agreement shall be the effective date of this Agreement. The end date shall be no later than June 30, 2011.
3. **CONTRACT AMOUNT:** The agreed upon contract renewal amount is \$260,00.00.
4. **ALL OTHER TERMS AND CONDITIONS:** All other terms and conditions shall be substantially the same as those set out in The Contract.
5. **AUTHORIZATION:** this Agreement is authorized by:
 X **Board Resolution #04-02-09-06**, attached hereto.

Or

Other:

Or

Emergency Purchase Request

IN WITNESS WHEREOF, SLPS and Contractor have executed this Agreement as of the day and year first written.

**The Special Administrative Board
of the Transitional School District
of the City of St. Louis**

**CONTRACTOR
Stacy Clay, Executive Director
College Summit
801 N. 11th Street
St. Louis, MO 63101**

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

St. Louis Public School District
SUPERINTENDENT'S REPORT
February 28, 2008

1.0 Preliminary

1.1 CONSENT AGENDA

1.2 Information Only

- a) Presentation on National Urban Alliance
- b) Health Youth Partnership Report

1.3 Business Items – Action Required

02-28-08-01 Approval of the Monthly Budget Transaction Report for the month of February 2008.

02-28-08-02 Approval of contract with College Summit (Sole Source Provider) for the period July 1, 2008 through June 30, 2011 (contract to be reviewed each year pending budget approval), in an amount not to exceed \$269,000.00. (Funding source: 110-2325-802-00-110-6319 *PBA)

02-28-08-03 Approval of Memorandum of Understanding with ACT Inc. (Sole Source Provider) to administer the ACT Project Test to approximately 2,144 juniors and selected seniors, in an amount not to exceed \$64,320.00. (Funding source: 110-2325-6412-110-00)

02-28-08-04 Approval of contract with Paxton/Patterson (Sole Source Provider) for the purchase of equipment for the Construction Trades Program at Roosevelt High School for the period beginning February 29, 2008 through June 30, 2008, in an amount not to exceed \$94,642.70. (Funding source: 826-321-2624-6411 Project HJ [\$10,537.70] and 826-321-2624-6541 Project HJ [\$84,105.00])

02-28-08-05 Approval of contract with Craftsmen Contracting, Inc. to remodel three classrooms at Roosevelt High Schools for the period beginning February 29, 2008 through June 30, 2008, in an amount not to exceed \$60,924.00. (Funding source: 826-321-2624-6522 Project HJ)

02-28-08-06 Approval of extension of current contract with City Design Group, Inc. as a hazardous materials consultant to provide design and project management services for seven mechanical modernization abatement

COLLEGE SUMMIT

AGREEMENT BETWEEN COLLEGE SUMMIT, INC., AND ST. LOUIS PUBLIC SCHOOLS

ACADEMIC YEARS: 2008-09, 2009-10 & 2010-11

THIS AGREEMENT, made as of the ____ day of _____, 2008, by and between St. Louis Public Schools ("St. Louis Public Schools"), located at 801 N. 11th Street St. Louis MO 63101, and College Summit, Inc., a nonprofit corporation ("College Summit," or "Consultant"), located at 1763 Columbia Road NW, Washington DC 20009.

WHEREAS, College Summit provides a comprehensive system intended to increase college enrollment rates;

WHEREAS, St. Louis Public Schools has a need to offer this system to schools which it operates; and

WHEREAS, St. Louis Public Schools and College Summit have agreed to implement College Summit, upon the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, St. Louis Public Schools and College Summit agree as follows:

1. **TERM.** Pending St. Louis Public Schools' budget approval each fiscal year, St. Louis Public Schools and College Summit agree to proceed with implementation of College Summit to increase the college enrollment rate of St. Louis Public Schools' students, beginning as of July 1, 2008 and continuing through the end of the 2010-11 academic year (June 2011) for a total of thirty-six (36) months. It is understood by both parties that College Summit reserves the right to make enhancements and/or modifications to the offering and/or delivery of its services in accordance with the then current College Summit system and fee structures.

2. **COLLEGE SUMMIT RESPONSIBILITIES.** Contingent upon St. Louis Public Schools' funding the amounts as set forth below, College Summit agrees to provide and perform the following activities during the aforementioned term:

- A. Support implementation of College Summit for St. Louis Public Schools' high school seniors according to the student volume set forth below (projections of actual student numbers will be reviewed annually in the spring prior to the start of the new academic year):
 - i. Approximately 1,400 seniors during the 2008-09 academic year.

- ii. Approximately 1,400 seniors during the 2009-10 academic year.
 - iii. Approximately 1,400 seniors during the 2010-11 academic year.
- B. The student volume is projected for distribution across St. Louis Public Schools according to the schedule in Exhibit C, called “Roll-Out Plan”. It is understood by both parties that the St. Louis Public Schools may change the manner in which the student volume described in 2.A is distributed.
- C. Each academic year, provide curriculum and related materials toward St. Louis Public Schools’ implementation of College Summit, including:
- i. One *College Summit Navigator*, a postsecondary planning workbook, per participating senior;
 - ii. One *College Summit Navigator, Advisor Edition*, per participating educator;
 - iii. Access for all participating students and educators to College Summit’s online college transition management tool;
 - iv. Implementation guide for each participating school’s College Summit Coordinator
- D. Establish criteria for participating educators to identify and engage participating rising seniors for training as Peer Leaders, as described below;
- E. Each summer, design, organize, and run residential College Summit workshops (the “Summer Workshops”), to be attended by approximately twenty percent (20%) of participating rising seniors from participating St. Louis Public Schools high schools as described below.
- F. Each summer, train St. Louis Public Schools’ rising seniors at the Summer Workshops to serve as “Peer Leaders” during their senior year:
- i. Approximately 280 rising seniors during summer 2008
 - ii. Approximately 280 rising seniors during summer 2009
 - iii. Approximately 280 rising seniors during summer 2010
- G. At the start of each school year, design, organize, and run Educators’ Academies, required for all staff implementing College Summit.
- H. Each summer, design, organize and run the College Summit Institute (the “CSI”) to be attended by school leadership from participating St. Louis Public Schools high schools as described below.

- I. For the 2008-2009 school year: cover conference fee and lodging costs for up to three educators per participating St. Louis Public Schools high school; cover conference fee for any additional educators per participating St. Louis Public Schools high school.
- J. Pay a stipend of \$200 to each participating CSA implementing College Summit during the academic year, according to the payment schedule set forth in the Stipend Agreement entered into between College Summit and the CSA.
 - i. Participating CSAs that attend a College Summit Institute will receive an additional \$250, according to the payment schedule set forth in the College Summit Advisor Letter of Agreement entered into between College Summit and the CSA.
 - ii. Participating CSAs that attend an Educators' Academy will receive an additional \$100, according to the payment schedule set forth in the College Summit Advisor Letter of Agreement entered into between College Summit and the CSA.
- K. Pay a stipend of \$500 to each participating CSC coordinating their school's implementation of College Summit during the academic year, according to the payment schedule set forth in the Stipend Agreement entered into between College Summit and the CSC.
 - i. Participating CSCs that attend a College Summit Institute will receive an additional \$250, according to the payment schedule set forth in the College Summit Advisor Letter of Agreement entered into between College Summit and the CSC.
 - ii. Participating CSCs that attend an Educators' Academy will receive an additional \$100, according to the payment schedule set forth in the College Summit Advisor Letter of Agreement entered into between College Summit and the CSC.
- L. Provide St. Louis Public Schools with college application data ("the College Summit Dashboard") for participating high schools at regular times throughout the aforementioned term.

3. **ST. LOUIS PUBLIC SCHOOLS RESPONSIBILITIES.** St. Louis Public Schools agrees to perform the following activities during the aforementioned term.

- A. Each spring, identify - according to criteria established by College Summit - and ensure the participation of approximately twenty percent (20%) of St. Louis Public Schools' participating rising seniors for training as Peer Leaders through attendance at the Summer Workshops.
- B. Before each academic year, ensure the registration and scheduling of all participating students (including the Peer Leaders from the Summer Workshops) for participation in St. Louis Public Schools' implementation of College Summit during the academic year.
- C. Each spring, designate a school leadership team from each participating high school that will be trained at the CSI. For 2008-2009 school year, cover travel and other incidental expenses not covered by College Summit at described in this contract. For 2009-2010,

and 2010-2011 school years, cover all costs associated with St. Louis Public Schools participation at the CSI.

- D. Before each academic year, identify and ensure the participation of all participating CSAs and CSCs to be trained at an Educators' Academy in connection with the St. Louis Public Schools' implementation of College Summit during the academic year.
- E. Each year, abide by and perform each of the commitments and tasks described in Exhibit A.
- F. Ensure the use of the College Application Dashboard for tracking and monitoring participating high schools' progress and making adjustments that improve participating high schools' implementation of College Summit during the aforementioned term.
- i. St. Louis Public Schools and High School leadership review college application data with College Summit representatives at regular times throughout the aforementioned term.
- G. Collect and provide to College Summit a compendium of student information for the limited use of facilitating the collection of college enrollment data. This student profile information will be used to compile college enrollment data for participating high schools' graduation classes identified below toward the determination of measuring College Summit's impact against a baseline college enrollment rate for participating high schools. College Summit will comply with the Family Education Rights and Privacy Act relating to the protection and privacy of such student records. The following information is to be submitted to College Summit in Microsoft Excel format (see Exhibit B for the required format this information is to be submitted in):
- i. Collect and provide information for measuring participating schools' baseline college enrollment rates. The following information is required for participating high schools beginning their first academic year of implementing College Summit across their entire senior class. Student names, social security numbers (if this request comports with current district policy), birthdates, high school and year of graduation is required for these participating high schools' graduation classes of 2006, 2007 and 2008. College Summit recommends that St. Louis Public Schools also provide the requested student information for these participating high schools' graduation classes of 2004 and 2005. Information is to be submitted in required format to College Summit by no later than September 1, 2008.
- ii. Collect and provide information for measuring participating classes' college enrollment rates. The following information is required for participating high schools implementing College Summit across their entire senior class. Student names, social security numbers (if this request comports with current district policy), birthdates, high school, year of graduation and phone numbers for participating high schools' graduating classes of 2009, 2010 & 2011.

(A) Information for the class of 2009 is to be submitted in required format to College Summit by no later than September 1, 2009.

(B) Information for the class of 2010 is to be submitted in required format to College Summit by no later than September 1, 2010.

(C) Information for the class of 2011 is to be submitted in required format to College Summit by no later than September 1, 2011.

H. Grant, to the extent to which St. Louis Public Schools is permitted by law and/or applicable regulations, policies, or authority to do so, College Summit permission to use participating students' names, likenesses, written speech, and/or spoken speech in any photograph, videotape, audiotape, film, book, or other visual or aural medium made at any College Summit-related event for the limited use of any informational, instructional, fundraising, and/or other external or internal communications purposes of College Summit, including the use of such media via dissemination through College Summit's website (www.collegesummit.org), College Summit's online college application management tool and/or the websites of College Summit's partner college application Public Schools', partner high schools, partner colleges, philanthropic supporters and corporate supporters.

I. Each academic year, provide College Summit with roster information for classes implementing College Summit in participating high schools.

J. Ensure the documentation of college applications sent per student at participating St. Louis Public Schools high schools and make data available to College Summit upon request.

K. In consideration for the services rendered in accordance to this contract, St. Louis Public Schools will pay College Summit a total of \$269,000 for 1400 seniors over the three year term. This total price is derived from a fee per high school senior of \$200, which the St. Louis Public Schools locks for the duration of this contract for the services rendered in accordance to this contract. Annual installments are to be paid by the St. Louis Public Schools to College Summit in accordance to the schedule below. If the St. Louis Public Schools fails to pay an amount payable by it to College Summit under this contract within 30 days of payment due date, the St. Louis Public Schools must also pay to College Summit an additional 1% interest on the unpaid amount. The 1% interest will assessed each month until late payment along with all interest due is received by College Summit.

Installment Amount	Due Date
\$ 269,000	September 15, 2008
\$ 269,000	September 15, 2009
\$ 269,000	September 15, 2010

4. **GOVERNING LAW - JURISDICTION.** This Agreement shall be governed, construed and interpreted under the laws of the state of MISSOURI and shall be deemed to be executed and performed in the Missouri of MISSOURI. Any legal action arising out of, or relating to this Agreement shall be governed by the laws of the state of MISSOURI, and the parties agree to the exclusive exercise of jurisdiction and venue over them by a court of competent jurisdiction located in the state of MISSOURI. The parties agree that no action concerning this Agreement may be commenced anywhere but the state of MISSOURI.

5. **REPORTING.** During the term of this Agreement, Consultant shall report to, and confer with, Assistant Superintendent for high schools, and/or her designee on a regular basis, and as may be reasonably requested, concerning the services performed by Consultant, student data and issues related to the services. Consultant also agrees to meet and confer with other Board administrators, officers and employees as directed, or deemed necessary or appropriate.

6. **ENTIRE AGREEMENT AND AMENDMENTS.** This Agreement and the documents referred to herein, as amended from time to time, represent the entire 2008-11 agreement between the parties and supersedes any and all prior agreements.

7. **WAIVER.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or a breach thereof.

8. **SEVERABILITY.** If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

9. **HEADINGS.** All paragraph headings contained in this Agreement are for convenience of reference only, do not form a part of this Agreement and shall not affect in any way the meaning or interpretation of this Agreement.

10. **COUNTERPARTS.** This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original.

11. **BINDING EFFECT.** This Agreement shall not be binding and effective unless and until it is duly and fully executed by both parties. This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the respective parties.

12. **INDEPENDENT CONTRACTOR.** The Board and Consultant agree that Consultant will act for all purposes as an independent contractor and not as an employee, in the performance of

Consultant's duties under this Agreement. Accordingly, Consultant shall be responsible for payment of all taxes, including federal, Missouri and local taxes arising out of Consultant's services, including by employees shall not be entitled to any vacation, insurance, health, welfare, or other fringe benefits provided by the Board. Consultant shall have no authority to assume or incur any obligation or responsibility, nor make any warranty for or on behalf of the Board or to attempt to bind the Board.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement the day and year first above written.

St. Louis Public Schools

By: JOHN A. WRIGHT (please print)
Title: Superintendent
Date: 2/11/2008
Signature: [Signature]

College Summit, Inc.

By: [Signature]
Title: Executive Director
Date: 2-13-08
Email: scelay@collegesummit.org
Phone: 314.345.4463

St. Louis Public Schools Billing Information:

Name: _____
Email: _____
Phone: _____

Address: _____

Exhibit A

College Summit Activities

Summer Workshops and Educators' Institutes (June – August)

St. Louis Public Schools Administrators and Principals	- Attend Workshop(s) at College Summit Partner College site(s) - Attend Educators' Institute (if applicable)
Counselor and Teachers	- Attend a College Summit Educators' Institute - Receive St. Louis Public Schools-approved professional development credits
Students (Peer Leaders)	20% of St. Louis Public Schools' seniors attend a College Summit Summer Workshop and are trained as Peer Leaders. At four-day residential workshops, Peer Leaders are trained through: - Rap sessions - Writing sessions - College application sessions - Financial aid sessions - One-on-one meeting with professional college counselor - Peer leadership session
Parents/Guardians	Attend Workshop banquets
Community	Attend Workshop banquets

Senior Year – Creating a Postsecondary Path (September – June)

Note: Junior-class activities run concurrent to senior-class activities

St. Louis Public Schools Administrators and Principals	- Attend milestones meetings - Ensure successful implementation as informed by college application data (College Application Scorecard)
Counselor and Teachers	Implement College Summit in their classrooms to include, in part, leading seniors through College Summit's curriculum and managing student progress using College Summit's online college application management tool, CSNet
Students	- Create senior portfolio - Send applications to colleges - Attend College Summit booster events - Peer Leaders – engage in class as college admissions “veterans”; motivate peers
Parents/Guardians	Events TBD; e.g., financial aid or Free Application for Federal Student Aid (FAFSA) info nights
Community	Attend booster events, milestones meetings and/or other events

Junior Year – Set-up (January – June)

St. Louis Public Schools Administrators and Principals	• Determine implementation plan for 2008-09 academic year • Sign 2008-09 St. Louis Public Schools contract • Participate in set-up meetings • Identify College Summit Coordinator per high school • With College Summit, select teachers (based on criteria) to implement College Summit during the 2008-09 academic year (selected teachers attend a 2008 Educators' Institute)
Counselor and Teachers	• Attend College Summit Orientation • Select Peer Leaders (20% of participating seniors)
Students	• Attend College Summit Orientation • Complete postsecondary application template on CSNet (online college resource and management tool)
Parents/Guardians	• Sign release forms • Attend College Summit orientation session

EXHIBIT B **REQUIRED FORMAT FOR GRADUATING CLASS LISTS**

Note: College Summit will provide participating high schools with an excel document formatted for data entry. Participating high schools' graduating class lists are to be submitted in the required format below.

For Graduating Classes of 2006, 2007 & 2008 (for baseline enrollment rates) *To be submitted to College Summit no later than September 1, 2008.*

Social Security Number (XXXXXXXXXX)	First Name	Middle Initial	Last Name	Birthdate (YYYYMMDD)	Name of High School	High School Graduation Year
123456789	Jane	M	Doe	19820113	Baker High School	2008
987654321	Joe	R	Blake	19821104	Johnson High School	2008

For Graduating Class of 2009, 2010, 2011 & 2012 (for participating classes' enrollment rates) *Each graduating class' information is to be submitted to College Summit before the beginning of the next academic year (September 1st at the latest).*

Social Security Number (XXXXXXXXXX)	First Name	Middle Initial	Last Name	Birthdate (YYYYMMDD)	Name of High School	High School Graduation Year	Student Phone Number (XXX-XXX-XXXX)
123456789	John	M	Doe	19820113	Baker High School	2009	202-555-8687
987654321	Jill	R	Blake	19821104	Johnson High School	2009	310-555-4567

9.1*6 EOC English II Communication Arts	F =0	A=2 RA=2 3/2=0 @	F =0 A=0 RA=0	F =0	0	2	0	0	0	Status Total=0	40 Status	
BONUS MAP ACHIEVEMENT										Status & Progress Total=2	50 Status + Progress	Not Met
Met												

**Only Annual and Rolling Average points may be earned for 9-11 grade level test data in Year 4 of the Fourth MSIP Cycle.

***Progress points cannot be calculated for end-of-course assessments in Year 4 of the Fourth MSIP Cycle.

SCIENCE BONUS POINTS												
MSIP Standard/Indicator	Status Points		Total Points Earned			Average		Average Points Req		Met/Not Met		
BONUS POINTS Grade 3-5 Science	F = 0		0									
BONUS POINTS Grade 6-8 Science	F = 0		0									
BONUS POINTS Biology I Science	F = 0		0									
TOTAL POINTS			0			0.0		3.3		Not Met		

District Name: ST. LOUIS CITY
County/District Code: 115115

Performance Accreditation Rating												
MSIP Standard/Indicator	Status Points	Progress Points	Total Points Earned			Points Required (Minimum)		Met/Not Met				
			Status	Progress	Status + Progress	Status + Progress						
9.3 ACT	F =0	A=3 RA=1 3/2= 2	0	3	3	4		Not Met				
9.4*1 Advanced Courses	H2 =4 Combined=0	A=3 RA=2 3/2=2	4	3	7	4		Met				
9.4*2 Career Education Courses	F =0 Combined=0	A=1 RA=2 3/2=0	0	2	2	4		Not Met				
9.4*3 College Placement	Avg =3 Combined=0	A=1 RA=1 3/2=0	3	1	4	4		Met				
9.4*4 Career Education Placement	BA =2 Combined=0	A=1 RA=0 3/2=0 @	2	1	3	4		Not Met				
9.5 Graduation Rate	F =0	A=0 RA=0 3/2=0 @	0	0	0	4		Not Met				
9.6 Attendance Rate	F =0	A=0 RA=0 3/2=0 @ &	0	0	0	4		Not Met				
9.7 Subgroup Achievement	F =0		0	NA	0	4		Not Met				
										Total Standards Met		
										3		

SYMBOLS

H1 = High 1
H2 = High 2
Avg = Average
BA = Below Average
F = Floor
A = Annual Increase
RA = Rolling Average
3/2 = 3 Over 2
2/2 = 2 Over 2

@ 3 over 2 -- No points are awarded if the MPI in more than one of the three latest years is lower than the average of the first two years.
* Missing, incomplete, or inaccurate data.

Level Not Determined (LND) -- Zero (0) points will be awarded for grade span or grade level data when the LND has been exceeded.
& No points awarded if more than one year at a level (K-8, 9-12, or combined) is below 90% during the past five years.

Posted 11/30/2009

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987654321	Jill	R	Blake	19821104	Johnson High School	2009	310-555-4567



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-14

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve a contract with Zaner Bloser for the purchase of a kindergarten to 5th grade Comprehensive Handwriting Program and supporting materials at a cost not to exceed \$357,385.31. The contract includes ongoing services and professional development for a five year period at no additional cost to the District.

BACKGROUND:

The Zaner Bloser materials will support the District's goals and objectives to improve student achievement. The program is a complete research-based program for K-5 grades. Zaner Bloser Handwriting uses an easy, step-by-step approach to teach handwriting. Continuous-stroke vertical manuscript reinforces literacy development. Cursive alphabet promotes automaticity in handwriting to support students in all of their writing, reading and assessment.

CSIP: Goal 2: Process Performance Row: 51

MSIP: 6.3.1

FUNDING SOURCE: (Fund Type – Function – Object Code – Location Code – Project Code)

Fund Source: 110-2818-6421-847-00	GOB	Requisition #: NA
Amount: \$ 357,385.31		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$357,385.31	☒ Pending Funding Availability	Vendor #: 600001986

Department: Curriculum & Instruction

Requestor: Paula Knight

Angela Banks, Interim Budget Director

Dr. Carlinda Purcell, Dep. Supt., Academics

Enos Moss, CFO/Treasurer

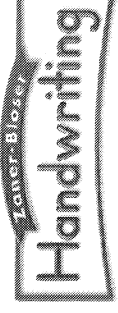
Dr. Kelvin R. Adams, Superintendent

April 30, 2010

St. Louis City Public School District
801 N. 11th Street
St. Louis, MO 63101
Cost Proposal - ZANER-BLOSER HANDWRITING © 2012

Submitted by:
Zaner-Bloser, Inc.
Linda Carron
Sales Representative
Linda.Carron@zaner-bloser.com

Zaner-Bloser, Inc.
PO Box 16764
Columbus, OH 43216-6764
Customer Service: 800-421-3018
Fax: 800-992-6087
www.zaner-bloser.com



Submitted to:
Paula Knight
Associate Superintendent of Elementary Schools

Purchase Order # _____

ZANER-BLOSER HANDWRITING © 2012		ISBN #	Qty	Price	Value	Total Price
Grade Level and Description						

Pre-Kindergarten: Getting Ready to Write

Pre-Kindergarten Kit 978-0-7367-5452-1 84 \$299.99 \$25,199.16

- contains 1 each of the following items:

Teacher Guide (No Charge)
Group Time Cards
Illustrated Alphabet Cards
Posters (English) - set of 5
Posters (Spanish) - set of 5
Wikki Stix
Touch & Trace Manuscript Cards
Blank Story Journals - set of 5
Magnetic Dry Erase Board
Magnetic Letters - set of 2
Music, Mazes & More! CD ROM

Kindergarten

Student Edition	978-0-7367-6835-1	2109	\$10.99	\$23,177.91	\$23,177.91
Fine Motor Development Kit	978-0-7367-8208-1	106	\$199.99	\$21,198.94	\$21,198.94
Digital Resource CD	978-0-7367-7210-5	44	\$599.99	\$26,399.56	NC
Teacher Resource Package	978-0-7367-9137-3	106	\$199.99	\$21,198.94	\$21,198.94

- contains 1 each of the following items:

Student Edition (for use by teacher)
Teacher Edition (No Charge)
Practice Masters
Animal Alphabet Cards
Manuscript Alphabet Poster
Story Journal
Write-on Wipe-off Practice Board (set of 3)
Now I Know My ABCs
Alphabet Desk Strips w/photos - Manuscript
Touch & Trace Manuscript Cards
Fine Motor Skills Development Teacher Edition

Grade One

Student Edition	978-0-7367-6836-8	1953	\$10.99	\$21,463.47	\$21,463.47
Touch & Trace Manuscript Cards	978-0-7367-7939-5	98	\$32.99	\$3,233.02	\$3,233.02
Fine Motor Development Kit	978-0-7367-8208-1	98	\$199.99	\$19,599.02	\$19,599.02
Digital Resource CD	978-0-7367-7211-2	44	\$599.99	\$26,399.56	NC
Paper (ream)	978-0-8808-5897-7	294	\$9.99	\$2,937.06	\$2,937.06
Teacher Resource Package	978-0-7367-9138-0	98	\$199.99	\$19,599.02	\$19,599.02

- contains 1 each of the following items:

Teacher Edition (No Charge)
Practice Masters
Super Poster Pack - English
Animal Alphabet Cards
Alphabet Desk Strips w/photos - Manuscript (set of 30)
Manuscript/Cursive Card Set
Home Handwriting Pack - Manuscript
Story Journal
Writing Journal
Ream of paper

Evaluation Stamp

Grade Two Manuscript

Student Edition	978-0-7367-6837-5	1930	\$10.99	\$21,210.70	\$21,210.70
Touch & Trace Manuscript Cards	978-0-7367-7939-5	97	\$32.99	\$3,200.03	\$3,200.03
Fine Motor Development Kit	978-0-7367-8208-1	97	\$199.99	\$19,399.03	\$19,399.03
Digital Resource CD	978-0-7367-7212-9	44	\$599.99	\$26,399.56	NC
Paper (ream)	978-0-8808-5931-8	291	\$9.99	\$2,907.09	\$2,907.09
Teacher Resource Package	978-0-7367-9140-3	97	\$199.99	\$19,399.03	\$19,399.03

- contains 1 each of the following items:

Teacher Edition (No Charge)

Practice Masters

Super Poster Pack - English

Adhesive Desk Strips

Alphabet Wall Strips

Manuscript/Cursive Card Set

Home Handwriting Pack

Story Journal

Writing Journal

Ream of paper

Evaluation Stamp

Grade Three

Student Edition	978-0-7367-6839-9	1860	\$10.99	\$20,441.40	\$20,441.40
Touch & Trace Cursive Cards	978-0-7367-8940-0	93	\$32.99	\$3,068.07	\$3,068.07
Digital Resource CD	978-0-7367-7214-3	44	\$599.99	\$26,399.56	NC
Paper (ream)	978-0-8808-5933-2	279	\$9.99	\$2,787.21	\$2,787.21
Teacher Resource Package	978-0-7367-9141-0	93	\$199.99	\$18,599.07	\$18,599.07

- same contents as Grade Two package

Grade Four

Student Edition	978-0-7367-6840-5	1920	\$10.99	\$21,100.80	\$21,100.80
Digital Resource CD	978-0-7367-7215-0	44	\$599.99	\$26,399.56	NC
Teacher Resource Package	978-0-7367-9142-7	96	\$199.99	\$19,199.04	\$19,199.04

- same contents as Grade Two package

Grade Five

Student Edition	978-0-7367-6841-2	1807	\$10.99	\$19,858.93	\$19,858.93
Digital Resource CD	978-0-7367-7216-7	44	\$599.99	\$26,399.56	NC
Teacher Resource Package	978-0-7367-9143-4	91	\$199.99	\$18,199.09	\$18,199.09

- same contents as Grade Two package

Initial Product Implementation (Inservice)

14 sessions

\$35,000.00

NC

Ancillary Items

ZB Fonts Plus - duration of adoption	978-0-7367-8207-4	581	\$29.99	\$87,120.95	NC
5 years			per year		

Total Value

\$602,295.18

TOTAL SAVINGS

\$255,319.15

Total Price

\$346,976.03

Preferred shipping and processing at 3%

\$10,409.28

Grand Total FOB Destination**\$357,385.31********

**Add State and Local taxes to the total amount of your order, if applicable. If tax exempt, be sure to include your tax exemption number or a copy of your tax exemption certificate to qualify for zero sales tax.

NOTE: For the duration of the adoption, future re-orders will include 1 no-charge TE for every 20 SE's purchased

NOTE: No Charge items contingent on acceptance of entire proposal

Prices guaranteed through August 31, 2010

McGraw-Hill School Education Group

Price Quote

Quote Number: DKS0004081000QU07

Issued by: Debra Sanders
2425 Charwood St
St. Charles, MO 633012519
Phone: (636) 947-6401
Fax: (636) 947-6419
Email: debra_sanders@mcgraw-hill.com

St Louis Public Schools
801 N 11th St

Saint Louis, MO 63101-1015
(314) 231-3720

Account Number: 276763

Site Number: 322863

Quote Date: 4/8/2010

ISBN	Description	Qty	Unit Price	Selling Price
------	-------------	-----	------------	---------------

Prices firm for 30 days from quote date. Price quote must be attached to school purchase order to receive free material. Shipping and handling charges are not included in the quote total. Actual charges for shipping, handling and tax (if applicable) will be applied at the time of order.

Art Adoption: Ceramics and Photography

978-0-767-41701-3	MAKE IT IN CLAY	385	\$52.50	\$20,212.50
11 sets of 35 books				
978-0-071-60166-5	PERFECT DIGITAL PHOTOGRAPHY	55	\$39.99	\$2,199.45
1 set of 35 books plus 1 set of 20 books				

Comments: See notes below.

Total: \$22,411.95

Estimated Shipping: 8.00% \$1,792.96

Grand Total: \$24,204.91

COMMENTS:

- ✓ Prices subject to change without notice.
- ✓ This book is published by the McGraw-Hill Higher Education Division and therefore does not have the same binding requirements as other high school textbooks unless order indicates the text is a NASTA binding.
- ✓ This edition is only available for a limited time and once a new edition is printed this textbook may no longer be available. Please be aware of these issues before you place your order to ensure you have enough books for future use.



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-15
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract with Davis Publications, Inc. for the purchase of high school ceramics textbooks, teacher and student resources, and professional development at a cost not to exceed \$5,395.00. Contractual services and professional development are rendered for a two year period.

BACKGROUND:

Davis Publications, Inc. ("Experience Clay" art textbooks) and resource materials will support the Board of Education's goal to improve student achievement. This textbook is a sequential National Arts Standards-based textbook that will enhance and support ceramic arts literacy of students in the St. Louis Public Schools. The "Experience Clay" ceramic arts textbook presents clear objectives, step-by-step direction on ceramic arts techniques, and point-of-use vocabulary definitions. Art History, Criticism, Aesthetics, Inquiry suggestions, and related websites are included in every chapter. Related materials with each classroom set of student textbooks include: Teacher's Edition, Studio Support Masters, Assessment Masters, and Vocabulary Masters/Artist Profiles.

CSIP: Goal 2: Process Performance Row: 51 MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110 2218 6421 847 00	GOB	Requisition #:
Amount: \$5,395.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$5,395.00	☒ Pending Funding Availability	Vendor #:

Department: Curriculum & Instruction

Requestor: Dr. Dan Edwards

Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Davis Publications, Inc.

PROPOSAL
for the implementation of

Davis High School Programs

FOR

St. Louis Public Schools

05/07/10

PROPOSAL

TEXTBOOKS AND TEACHING SUPPORT MATERIALS

Complimentary Items based on the purchase of all items listed on proposal

Experience Clay

Student Book	598-2	@ \$53.95 x 100	\$5,395.00
Teacher Edition	599-0	@ \$61.95 x 4	Complimentary
Studio Support Masters	602-4	@ \$19.95 x 4	Complimentary
Assessment Masters	603-2	@ \$19.95x 4	Complimentary
Vocabulary Masters/Artist Profiles	604-0	@ \$19.95 x 4	Complimentary
Total Cost			\$5,395.00
Complimentary Materials...			\$ 487.20

Focus on Photography

Student Book	721-7	@ \$53.95 x 34	\$1,834.30
Teacher Edition	744-6	@ \$61.95 x 1	Complimentary
Studio Support Masters	750-7	@ \$19.95 x 1	Complimentary
Assessment Masters	751-4	@ \$19.95x 1	Complimentary
Vocabulary Masters/Artist Profiles	752-1	@ \$19.95 x 1	Complimentary
Total Cost			\$1,834.30
Complimentary Materials...			\$ 243.60

Focus on Photography

Student Book	721-7	@ \$53.95 x 34	\$1,834.30
Teacher Edition	744-6	@ \$61.95 x 1	Complimentary
Studio Support Masters	750-7	@ \$19.95 x 1	Complimentary
Assessment Masters	751-4	@ \$19.95x 1	Complimentary
Vocabulary Masters/Artist Profiles	752-1	@ \$19.95 x 1	Complimentary
Total Cost			\$1,834.30
Complimentary Materials...			\$ 243.60

Subtotal \$9,063.60
Shipping 10% \$ 906.36
TOTAL \$9,969.96

Professional Development

We at Davis Publications, given our sole focus on art education, pride ourselves on the quality of staff development, teacher training, and in-service that we are able to provide with full implementation of our programs. The identification/scheduling and organization of staff developments and in-service workshops will be mutually determined between St. Louis Public Schools and Davis Publications. Davis Publications will propose and initial meeting with St. Louis Public Schools administrative personnel to determine the staff development program that would best meet the needs of the teachers, administration, and students in St. Louis Public Schools.

CONCLUSION

Per your request, we have prepared this proposal to address the specific needs of your school. We appreciate this opportunity to present our curriculum products for your consideration, and look forward to the prospect of working together as partners in art education. For over 100 years, Davis Publications has maintained a singular commitment to art education, serving the needs of educators and students for the betterment of all. As the provider of the only proven K-12 art curriculum in the country, we gladly accept the challenge to join with you in ensuring a successful implementation of our materials, and in ultimately bringing the world and wonder of the visual arts to your students.

If you have any questions or need any further information, please feel free to contact your local representative, and you may also call our toll-free number at **800-533-2847**. Thank you for your interest in Davis Publications

Paul Fullerton
Sales Representative
(314)650-3198



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

☒ RFP/Bid

☐ Sole Source

☐ Contract Extension

☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-16

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve a contract with Glencoe-McGraw Hill for the purchase of Middle School Science textbooks, teach and student resources, professional development and supporting software at a cost not to exceed \$299,101.14. The contract includes ongoing services and professional development for a six year period at no additional cost to the District.

BACKGROUND:

The Glencoe-McGraw Hill Middle School Science Series (Life, Earth and Physical Science) textbooks and resource materials will enhance and support science literacy of students in the Saint Louis Public Schools. State test data has shown that districts which elect to teach middle school science utilizing a thematic approach has on the average scored at least 25% higher over the index of districts that teach middle school concepts using an integrative science approach. If adopted by the District, the textbooks will impact the pacing, sequence, and depth of knowledge in which middle school science curriculum concepts are taught.

Continued on Next Page.

CSIP: Goal 2: Process Performance Row: 51

MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 110-2818-6421-847-00	GOB	Requisition #:
Amount: \$ 299,101.14		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$299,101.14	☒ Pending Funding Availability	Vendor #: 600001290

Department: Curriculum

Requestor: Dr. Dan Edwards

Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

Board Resolution: Glencoe-McGraw Hill

Background: (Continued)

Providing students this textbook as recommended by the committee, promotes differentiated instruction through the various resources offered with the textbook. The texts are aligned to the Missouri Grade Level Expectations 2.0. Effectiveness of the textbook series will be measured by student achievement levels on formative and summative benchmark assessments, terra nova data, and the State's standardized test.

RFP Evaluation Summary	RFP #/Middle School Science Adoption

Criteria	Cost Effectiveness of Proposal	Meets Overall Proposal Requirements	Prior Working Relationship with the District	Currently under contract for Elective Science Course (Anatomy and Physiology, Physical Science)	Currently under contract for High School Chemistry, Biology, Physical	Currently under contract for Middle school science courses 6-8	1) Pearson 2) Holt 3) Glencoe	None
Comments	Lowest Bid was substantially lower Cost of all proposals include science kits Science kits are given to district at no charge Cost revealed are actual costs of 2650 student textbooks and a total of teacher editions at no cost to the district			Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources Essential Lab Materials Kit ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources Essential Lab Materials Kit ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources Essential Lab Materials Kit ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	1) Glencoe 2) Pearson 3) Holt	To meet the 5053 student textbook minimum: Glencoe supplied 1010 free textbooks Pearson supplied 900 free textbooks Holt supplied 1050 free textbooks All teacher textbooks free of charge Retail value of essential lab kits for Glencoe 350-550 dollars per kit Retail value of essential lab kits for other vendors 500-1200 dollars per kit or set of kits per unit
Ranking (1, 2, 3, etc)	1) Glencoe 2) Holt 3) Pearson							
Pearson /Prentice Hall	Highest Bid \$459,373.35							
Holt	2 nd Lowest Bid \$401,753.61							
(Glencoe - McGraw Hill)	Lowest Bid \$299,101.14							

	Vendor's Experience and Demonstrated Expertise	Textbook Rating Requirements	Overall Textbook Rating (1,2,3 etc)		
Physiology)	Presentation- Adequate Professional Able to make informed decision from presentation	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	1		
Science, Physics and Earth Science	Presentation- Adequate Professional Able to make informed decision from presentation	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	3		
	Presentation- Adequate Professional Able to make informed decision from presentation	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	2		
	All presentations adequate	1) Glencoe 2) Pearson 3) Holt	1) Glencoe 2) Pearson 3) Holt	Textbook Fair Recommendation TOP 3 votes (More than 50 participants) 1) Glencoe/Pearson 2) Holt Textbook Committee Recommendation Top 3 Votes (19 participants/9 voting members) 1) Glencoe 2) Pearson Holt	
	None	Differentiated resources for Glencoe included guided instruction of foldables within student text throughout units and interactive folders Technology component/virtual labs allows for students to actually conducted real life simulated lab experiences to the calibration of on line substances and use of tools of measurement Pearson and Holt requirements were similar and adequate			

Date: May 6, 2010

Evaluator: Gwendolyn Randolph

Recommendation: Glencoe-McGraw Hill



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Extension
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-17

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve a contract with Holt McDougal Littell for the purchase of High School Science Biology textbooks, teacher and student resources, professional development, and supporting software at a cost not to exceed \$160,577.00. The contract includes ongoing services and professional development for a six year period at no additional cost to the District.

BACKGROUND:

The Holt McDougal Littell High School Biology (2010) textbooks and resource materials will enhance and support the science literacy of approximately 2,650 students in the Saint Louis Public Schools who will elect to take Biology or Honors Biology in preparation for advanced coursework in the sciences and or science related careers. The textbook is the primary resource which will be utilized in the newly adopted Honors Biology course offered for the 2010-2011 school year which is a preparatory course for Advance Placement Biology.
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CSIP: Goal 2: Process Performance Row: 51

MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2218-6421-847-00	GOB	Requisition #:
Amount: \$ 160,577.00		Requisition #:
Fund Source:		Requisition #:
Amount:		Requisition #:
Fund Source:		Requisition #:
Amount:		Vendor #: 600002265
Cost not to Exceed: \$160,577.00	☒ Pending Funding Availability	

Department: Curriculum & Instruction

Requestor: Dr. Dan Edwards

Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

Board Resolution: Holt McDougal Littell (High School Science Biology)

Background: (Continued)

The textbooks are aligned to the Missouri Biology Course Level Expectations. Effectiveness of the instructional resource will be measured by reduced course failure rates, increased student enrollment in AP Biology courses and an increase in student achievement levels on District benchmark assessments and the State's Biology End of Course exam.

RFP Evaluation Summary

RFP #/High School Science Textbook Adoption

Criteria	Holt-McDougal Littell	Glencoe-McGraw Hill	Pearson Prentice Hall	Ranking (1, 2,3, etc)	Comments
Cost Effectiveness of Proposal	Lowest Bid \$160,577.00	2 nd Lowest Bid \$173,596.00	Highest Bid \$209,270.50	1) Holt-McDougal 2) Glencoe 3) Pearson	Holt-McDougal substantially lower than other vendors
Meets Overall Proposal Requirements	Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	1) Holt-McDougal 2) Pearson 3) Holt	To meet the 2650 student textbook minimum: Holt McDougal Lit tell supplied 650 free student textbooks Pearson supplied No free student textbooks Glencoe supplied 550 free student textbooks
Prior Working Relationship with the District	Currently under contract for High School Chemistry, Biology, Physical Science, Physics, and Earth Science textbooks	Currently under contract for Elective Science Course (Anatomy and Physiology)	Currently under contract for High School Elective Science Course (Ecology)	1) Pearson /Holt 2) Glencoe	Working relationship for all vendors is adequate
Vendor's Experience and Demonstrated Expertise	Presentation-Adequate Professional Able to make informed decision from presentation	Presentation-Adequate Professional Able to make informed decision from presentation	Presentation-Adequate Professional Able to make informed decision from presentation	All presentations adequate	Pearson elected to present an additional text book not selected from textbook fair.

Textbook Rating Requirements	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	1) Pearson 2) Glencoe 3) Holt	
Overall Textbook Rating (1,2,3 etc)	1	3	2	1) Glencoe 2) Pearson 3) Holt	Textbook Fair Recommendation TOP 3 votes (More than 32 participants) 1) Holt-McDougal 2) Pearson 3) Glencoe Textbook Committee Recommendation Top 3 Votes (14 participants/12 voting members) 1) Pearson 2) Holt-McDougal 3) Glencoe

Evaluator: Gwendolyn Randolph

Date: May 6, 2010

Recommendation: Holt-McDougal Littell



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Extension
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-18
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract with Holt McDougal for the purchase of Algebra 2 textbooks, teacher and student resources, professional development and supporting software District-wide at a cost not to exceed \$76,168.50. The contract includes ongoing services and professional development for a six year period at no additional cost to the District.

BACKGROUND:

The Holt McDougal Algebra 2 materials and professional development will support the District's goals and objectives to improve student achievement using state of the art textual and technological materials. Algebra 2 is a third year required course for graduation and materials were last adopted in 2001. This program is aligned to the Missouri Course Level Expectations 2.0 and will prepare students to be successful if given the optional State end of course assessment in Algebra 2.
Continued on Next Page.

CSIP: Goal 2: Process Performance Row: 51 MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-1151-6421-847-00	GOB	Requisition #:
Amount: \$ 76,168.50		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$76,168.50	☒ Pending Funding Availability	Vendor #: 600002265

Department: Curriculum & Instruction

Requestor: Dr. Dan Edwards

Angela Banks, Interim Budget Director

Dr. Carlinda Purcell, Dep. Supt., Academics

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Board Resolution: Holt McDougal (Algebra 2)

Background: (Continued)

Providing students this textbook as recommended by the committee, promotes differentiated instruction through the various resources offered with the textbook. The effectiveness of this mathematics program will be measured by student achievement on benchmark tests and an increased rate in course passage determined by District data.

RFP Evaluation Summary RFP #/Algebra 2 Textbook Adoption

Criteria	Cost Effectiveness of Proposal				Meets Overall Proposal Requirements
Holt McDougal	Lowest bid \$76,168.50			Sufficient number of student editions	Sufficient number of student editions Sufficient number of student on-line subscriptions equaling text book purchases. Sufficient teachers editions , software resources and print materials Professional Development provided
Glencoe	2 nd lowest bid \$92,700.00			Sufficient number of student editions	Sufficient teachers editions , software resources and print materials Professional Development provided
Prentice Hall	Highest bid \$121,589.10			Sufficient number of student editions	Sufficient teachers editions , software resources and print materials Professional Development provided
Comments	Lowest bid was substantially lower. Professional Development included in all bids. Holt McDougal was the adoption committee's first choice. Holt McDougal and Glencoe returned to demonstrate their assessment components in further depth.			free student editions out of the 500 Student practice workbooks provide free for the life of the adoption by all bidders. Holt materials teacher and student user friendly.	

Prior Working Relationship with the District	Yes, current use of text materials grades 6-10	Yes, older adoption of math elective materials	Yes, older adoption of math elective materials	
Vendor's Experience and Demonstrated Expertise	Adequate Presenter's knowledgeable	Adequate Presenter's knowledgeable	Adequate Presenter's knowledgeable	
Ranking (1, 2, 3, etc)	1	2	3	

Evaluator: Kathleen Taggart

Date: May 6, 2010

Recommendation: Holt McDougal